FORMAT FOR SUBMISSION OF PROPOSAL FOR AUTONOMOUS STATUS

Part – I: Summary Sheet for Fresh Autonomous Status

1.	Name and address of College	M.C.E. Society's **AbedaInamdar Senior College of Arts, Science and Commerce, Pune** 2390-B, -K.B.Hidayatullah Road, Azam Campus, Camp, Pune – 411 001 (Maharashtra)
2.	Contact details: Office No: E-mail: Mobile :	Ph. No. - (020) 26457577 prin-aisc@azamcampus.org 9422013735/ 8805020780
3.	Affiliating University	SavitribaiPhule Pune University, Ganeshkhind, Pune- 411007
4.	Included in Section 2 (f) (enclose copy)	**Yes**
5.	Included under 12(B)	**Yes**
6.	Year of establishment of college	1991
7.	NAAC accreditation (enclose copy)	**Yes (Annexure I Page No. 49)** Period of Validity: **5 years** from**26-09-2018**Grade : A
8.	NBA Accreditation (enclose copy)	No
9.	Type of Institution/College	Private,Aided
10.	Whether College is self-financed	Yes. Partially
11.	Whether proposal forwarded by affiliating university	Yes
12.	Types of course being run by college	Arts, Science and Commerce at UG and PG Level

Principal   **Registrar/Dean of the University**

PART II: BACKGROUND OF THE INSTITUTION WITH VISION, MISSION AND OBJECTIVES

Background of the Institution:

AbedaInamdar Senior College of Arts, Science and Commerce, Pune affiliated to SavitribaiPhule Pune University, was established in 1991. It is a multi-faculty college and offers **18** UG and **12** P.G programs along with **03** Research Centres in English, Chemistry and Commerce.

The college has a strategic location in the city and is easily accessible from all parts through public transport system. The college is one of the **29** institutes run and governed by Maharashtra Cosmopolitan Education Society, Pune**.**

The college has been recognized as one of the best five colleges of Pune City based on a India Today Magazine survey in 2008, 2009, 2010, 2011,2016and 2018. In 2015 the college ranked 45th amongst the best colleges in the country as per India Today Survey.

The College was Selected as 'Asia's most trusted brand 2016' based on a Brand Research Report 2016 submitted by Media Research Group (organized by International Brand Consulting Corporation, USA.)

One patent under the class C08L65/00 has been filed collaboratively by Dr.Naseem Deshpande from the Physics Department.

Management

The Maharashtra Cosmopolitan Education (**M.C.E.**) Society is one of the oldest educational organizations of Pune and has done pioneering work in the field of education, particularly for the socially and economically backward sections of society. It is registered under the Society's Registration Act of 1860 and is also a Public Trust registered under Bombay Public Trust Act 1950.

The M.C.E. Society received the MaulanaAbulKalam Azad Literacy Award (By Maulana Azad Education foundation, Ministry of Social Justice and Empowerment, Delhi - 2004

It has also found a place in the Guinness Book of World Record for largest collection of clothes for donation (9ᵗʰ July 2016). Two lakh ninety three thousand six hundred and twenty three(2, 93,623) clothes were collected and donated.

Mission Statement: Read to Lead

Vision:
1. Education to those sections of the society belonging to the socially, educationally and economically weaker background.
2. To educate is to empower.
3. To educate women is to empower a nation.

Goals and Objectives:

Objectives:
1. To impart quality education.
2. Higher education to students ofweaker sections of society by providing good infrastructure and a motivating environment.
3. To inculcate benefits of the universal, cosmopolitan and pluralistic nature of our society.
4. To support the students for expressing their talent and creativity in academics, sports, research, extension activities and social fields.
5. To facilitate training in specific areas and to empower students for better employment opportunities

Goals:
1. To provide quality education to the students belonging to economically, educationally and socially weaker sections of society .

2. To encourage and assist girl students to complete their higher education.
3. To make use of the latest technology and innovative methods, in the teaching learning process.
4. To provide opportunities to students through self-funding teaching programs.
5. To make available employment opportunities to the students through placement activities and competitive examinations.
6. To strive for the holistic development of the students.
7. To inculcate a secular outlook among the students.
8. To sensitize our students to their social and civic responsibilities.
9. To make our students competent with the help of Soft skills and Life skills.

Administrative Functioning

Management

The management provides the vision for the growth and development of the college. It also provides financial and infrastructural facilities. It promotes decentralization of administration by empowering the Principal and through the College Development Committee (CDC) and IQAC.

College Development Committee

College Development Committee (CDC) with staff representation from each faculty, recommends to the management the Academic and Administrative plans and policies for adoption. The CDC also evaluates the performance of the college and recommends the way forward.

IQAC

All important decisions of the college are routed through the IQAC. It compiles academic calendar, promotes Research, monitors the teaching

learning processand promotes student welfare. The IQAC institutionalizes the Best Practices in Administration and Academics.

Principal

The Principal is the Academic and Administrative head of the college who takes all important decisions in consultation with IQAC and the CDC.

Committees

The college constitutes a number of committees. Each committee is headed by a convenor appointed for the particular Academic Year. Certain committees have students' representatives, which ensure the active involvement and participation of the students in the programs undertaken.

Academic Functioning
Departments

The heads of departments prepare the academic calendar, allot workload, initiate remedial coaching, ensure internal assessment and result analysis. Teachers' feedback is taken at the department level and the results of the feedback are communicated to the teachers so that corrective measures are taken. The Head recommendsstaff leave and prepares confidential reports.

Teachers

The teachers conduct regular internal assessments, extra-curricular and co-curricular activities. They use ICT and Experiential methods to complement conventional teaching. The teachers mentor Slow and Advanced learners and conduct parent-teacher meetings. Academic and Personal counselling is done.

The college sensitizes the students towards their social and civic responsibilities enabling the development of graduate attributes which plays a positive role in Nation building.

Part- III: BASIC INFORMATION

1.	Name of the Principal (phone, fax, e-mail)		Dr. ShailaBootwala (020) 26457577 prin-aisc@azamcampus.org Mobile: 9422013735/ 8805020780
2.	a.	Year in which the College was Started (Supporting document to be placed as Annexure regarding establishment of College)	1991 Please refer to **Annexure II Page No. 50**
	b.	Date when the college was declared fit under section 2(f) and 12 (B) of UGC Act 1956 (copy of UGC Letter to be placed as Annexure)	2(f)-08/07/1996 Please refer to **Annexure III Page No. 51** 12(B)- 30/11/1998 Please refer to **Annexure IV Page No. 52**
3.	Period of autonomous status applied for		10 years
4.	Category under which the College falls as per UGC guidelines		
	a.	Men	
	b.	Women	
	c.	Co- Education	✓
	d.	UG/PG/Both	Both
	e.	Single Faculty/Multi faculty	Multi faculty
	f.	Whether Government/ Self Financing/Aided/Partially aided In case of aided/partially aided, purpose and % of grant received from the Government	Partially aided 100% Salary Grant for B.A., and B.Sc. (For One Division) 100% Salary Grant forB.Com for two divisions.

5.	Types of College	
	a.	Arts/Science/Commerce	
	e.	Multi- faculty (give details)	✓ (Arts, Science and Commerce)

Infrastructure Facilities

1.	Total land available (in acres)	3 acres **(Annexure V) Page No. 53**
2.	Whether land is registered in the name of the College?	No
3.	Class rooms (No. of class rooms and covered area in sq. Ft.)	51 31851.27 sq. ft
4.	Laboratories (No. of labs rooms and covered area in Sq. Ft.)	27 25779.51 sq. ft
5.	Central Library	Yes
	(i) Main library	1529.54 sq. ft
	E - Library	1125.60 sq. ft
	PG, E- Library	522.25 sq. ft
	(i) Whether reading room available?	**Yes** 1142.4 sq. ft
	(ii) Details about books, title, journals (National/ International), CDs, e-resources, e-journals, Theses, etc.)	(**Annexure VIPage No. 56**)
6.	Whether Departmental Libraries available?	Yes Every Department has their own Departmental library section to keep Text books, Reference books, Lab manuals, Science journals etc. The Departmental library resources are used by the students and the staff. The issue register is maintained.
7.	Hostels (No of rooms with students accommodated)	Total No. of Hostels-09: Women- 06, Men- 03 Average number of students accommodated over the period of last 5 years:

	(i) Men	45
	(ii) Women	160
8.	Information About	
	(i) Administrative Block	The very first structure that welcomes every entrant of the College is the administrative Block, which housesE-Admin office, Administrativeoffice and Accounts office. At the entry of E - Admin office, a reception area has been provided which facilitate the students, staff and other persons who seek to make enquiries related to the college.
	(ii) Principal Office	Principal office has been provided enough space for holding meetings with staff. The office is well furnished with new modular furniture, computer with internet facility. Office provided with separate wash room. (Area 344.88 Sq. ft.)
	(iii) Staff room	Commerce faculty has three staff rooms (one each for BCOM, BBA and BCA Course) whereas Arts and Science faculty have separate staff rooms for each Subject.
	(iv) Common Room	The College has a common room for Girls and Boys separately.
	(v) Canteen	There are six canteens in the campus for the students as well as staff members and one spacious girls retreat (canteen) with snacks and full course meal facility only for female students.
	(vi) Auditorium	The college has 05 auditoriums Green Auditorium (300 seating capacity) Pavilion Hall (200 seating capacity) Antique Seminar Hall (120 seating

		capacity)
		A.R.Shaikh Assembly Hall (560 seating capacity)
		PAI Hi-Tech Hall (90 seating Capacity)
(vii) Internet facilities		All the computers are connected to lease line internet having speed of **200** mbps. The college campushas secure free Wi-Fi facility with speed of **54 mbps** along with **35 routers**.
(viii) Medical facilities		• **Medical assistance** is available at ZVM Unani Medical Collegeand hospital, MA Rangoonwala College of Dental Sciences & Research Centre and M. A. Rangoonwala College of Physiotherapy & Research as and when required.
		• **Health and Hygiene:** Medical store is available in the Campus. There are three health centers available in the campus - Unani Medical Hospital, M.A.Rangoonwala Dental College and Rangoonwala college of Physiotherapy. Regular workshops are organized on nutrition, health& hygiene to inculcate health consciousness amongst the students.
		• **Facility for Medical Emergency:** First aid Boxes are available in each Department for emergency health issues. Students are referred tohealthcenters, namely, Unani Medical Hospital, M. A. Rangoonwala Dental College and Rangoonwala college of

		Physiotherapy for further treatment.
(ix)	Transport	The Parent Trust has provided three Buses (Two buses with passenger capacity of 40 each and one with 50 seating capacity) for excursions such as Industrial visits, Study tours, Picnics, Participation in sports tournaments, N.S.S. Camps, NCC etc.
(x)	Other	• **Meditation Centre:** The College has a separate meditation centre **(**591.16 sq. ft). The students and staff members take benefits of the centre regularly. • **Gymnasium:** The students are provided gymnasium facilities with all modern equipment. There is a separate coach for training. • **Library for Hostilities:** The parent society has set up a central library to meet the requirement of students during late working hours (7 AM to 10 P.M) • **Counseling Cell:** The Department of Psychology provides counseling to the students and staffs. The department conducts psychometric analysis tests to identify needs of the students. The department is also provided with all necessary tests, laboratories and other requirements. • **Women's Cell:** There is a women's Cell in the college campus to redress women issues. A Coordinator is appointed for this purpose. An office to the tune of

		115.08 sq. ft. is made available.
		• **Career Guidance**: There is a career guidance cell to create awareness among students about various government as well as private job opportunities. The students are informed as and when vacancies arise. There is a separate career guidance cell (201.71 sq.ft.) in the college.
		• **Placement Unit:** The College has established a separate placement unit with a placement officer to groom students to participate in various interviews as and when opportunities come. The placement office (115.08sqft) is provided with a computer, printer and internet connection. A seminar hall and audio visual room are made available for placement drives.
		• **ATM:** The bank of Maharashtra ATM machine (120 sq.ft.) is installed in the college campus. It facilitates easy availability of cash to staffs and students as and when required.
		• **Solid Waste Management:**The solid waste generated in the College and campus is collected and segregated. The biodegradable organic waste is processed for composting. Campus has its own Vermicomposting pits at various locations. These are used to convert garden waste into compost. The burning of garbage in open space is strictly prohibited.
		• **Botanical garden**: The campus

		has a botanical garden especially dedicated to the collection, cultivation, display & research of wide varieties of medicinal plant species.
9.	Sports Facilities in the College Campus (indoor/outdoor), play grounds, Fitness equipment, sports coaches, etc.	• The M.C.E. Society has established **Azam Sports Academy** to promote Sports talent among students and Utilize optimally all the resources. All the educational institutions run by M.C.E. Society are members of the said Academy which provides sports facilities for students. • Indoor and outdoor sports ground are available with necessary sports equipment and gadgets.Specific spaces namely, Badminton Court, Tennis Court, Function Ground, Cricket Ground and Running Trackfor athletics have been made available to students. a. V.M.GanySports Complex has 400mtr track, Cricket pitch, and Hockey and Football field. b. Adequate facilities for Volleyball, Kabaddi, Kho-Kho, Soft Ball, Base Ball, Tennis, Basketball Badminton, 22 Rifle shooting, Fencing games, Carom,Power Lifting &Kickboxingare made available. • The College has Separate Physical Education Department & adequate Sports equipmentis available. Venture and combat sportshave been promoted and

		these have been welcomed by studentsenthusiastically. • **Special Coaches** for selected games i.e. Cricket, Softball, Football; Athletics are made available by **AzamSports Academy**to participate at national and international levels. • The Sport Academy provides Diet scholarship & T.A/D.A to sports students to participate at various levels of tournaments. • **Gymnasium:** The students are provided gymnasium facility with all modern equipment. There is a separate coach for training.
10.	Total Buildings (Covered area in sq.Ft)	88111.97 sq. ft

Sr. No.	Name of Building	Built-up (Sq. Ft Area)
1.	Main Building	47929.37
2.	E-Library Building	7210.59
3.	Post Graduate Bldg	7800.00
4.	Mathematics Building	5554.92
5.	Main Library Bldg	4,551.34
6.	Antique Building	4414.04
7.	Pavilion Building	10651.71
	Total Area	**0**

11.	Whether College website is available and updated regularly?	Yes http:// www.abedainamdarcollege.org.in

Courses

1.	Courses offered (including diploma/certificate)
	The institution offers 18 Undergraduate Courses and 15 Post Graduate Courses in the faculty of Arts, Science and Commerce. There are three research centers, one in each faculty. There are 5401 students enrolled in thesecourses for the current academic year.
	For Details of Courses and enrollment please refer to Annexure VII Page No. 57

Faculty Strength

1.	No. of teachers available (Professor, Associate Professor, Assistant Professor, others)	
	(i) Regular- 80	
	(ii) Ad-hoc- 55	
	(iii) Contractual--nil	
	(iv) Guest faculty--nil	**Annexure VIII-A**
	(v) Visiting faculty--nil	**Page No. 59**
	Separate department- wise list of the faculty for the above categories to be provided with name, designation, qualification, pay total experience, no. of years in the college, no. of research publication to be provided as Annexure.	

2.	Sanctioned, working strength and vacant position (faculty)													
	Category	Sanctioned			Total	Working			Total	Vacant			Total	Grand Total
		Prof.	Assoc. Prof.	Asst. Prof.		Prof.	Assoc. prof.	Asstt. Prof.		Prof.	Assoc. prof.	Asstt. Prof.		
	Aided	1	16	30	47	01	16	20	37	-	-	10	10	47
	Non-Aided	-	-	98	98	-	-	98	98	-	-	-	-	98
	Others	-	-	-	-	-	-	-	-	-	-	-	-	-

14

Total	1	16	128	145	01	16	118	135	-	-	10	10	145	

3.	Qualification of Faculty				

Category	No. of Ph.D.	No. of M.Phil.	Other	Total
Aided	19	10	-	29
Non-Aided	05	04	-	09
Others	-	-	-	-
Total	24	14	-	38

(**Annexure VIII: Staff list with qualifications**)

4.	Non-Teaching Staff (i) Sanctioned - 26 (ii) Working - 26 (iii) Vacant - 00 List of the non-teaching staff to be provided as annexure indicating name, designation, qualifications, pay (**Annexure VIII-B Page No. 66**) Separate List of non-teaching Staff	

Achievements of Students

1.	Achievements of Students in Examination-University Ranks, etc.	In last 15 years, 96 students have appeared in the list of University toppers Please refer to Annexure **No.IX Page No. 68**
2.	Results during the last five years with % of Ist, IInd division and overall pass outs	The results of the college have always been at Par or more than the affiliating University. Please refer to Annexure **No. X Page No. 72**
3.	Number of M.Phil. and Ph.D. produced during the last five years	18 Research Scholars have been awarded Ph.D. Degree in last five years. The centers are not offering M.Phil. Please refer to Annexure **No. XI Page No. 76**

4.	Achievements in co- curricular activities	Students participate in various co-curricular activities organized by the college as well as at University/State/National level. Some of the notable achievements are listed here. Please refer to Annexure **No. XII Page No. 77**
5.	Achievements in Extra-curricular activities	The college motivates students to participate in a number of sports activities. Infrastructural Facilities and coaching is provided to students for achieving. Students have participated and shown excellence in a number of events, some of which are mentioned here. Please refer to Annexure **No. XIII Page No. 85**

Achievements of Teachers: Staff members of the college are actively involved in Research and extension activities along with teaching. Faculty members have won Research awards for Posters and Papers published at State/National and International Level. Staff members are involved in curriculum design with **131** participations in syllabus restructuring workshops and teaching methodology on new courses. They have attended a number of National/International Seminars, Conferences /Workshops.ICT workshops have benefitted more than **50 s**taff members under faculty development programs.**07** staff members are members of BOS,

SavitribaiPhule Pune University and Autonomous Colleges and **02**teachersare members of Faculty, SPPU. One staff member is a member of the Academic Council, SPPU.

Faculty members have been awarded with the Best Teacher/Ideal Teacher award by various agencies. Staff members have published 90 books/text books pertaining to their subjects till date.

Some of the notable achievements of teachers are listed here.

Please refer to Annexure **No. XIV Page No. 88**

Bank Details:

Name of Bank	Bank of Maharashtra
Branch	Camp Branch, Pune.
Bank Address	Sachapir Street, SharbatwalaChowk, Pune 411001
IFSC Code	MAHB0000076
Account Number	20056403926

Refer to Annexure No. **XV Page No. 95**: Scanned Cheque leaf of Bank Account

PART IV: SUPPLY OF INFORMATION BASED ON CRITERIA

1. <u>**Academic reputation and previous performance in University examinations**</u>

Management

The M.C.E. Society is one of the oldest educational organizations of Pune and has done pioneering work in the field of education. The M.C.E. Society is an educational society registered under the Society's Registration Act of 1860 and also a Public Trust registered under the Bombay Public Trust Act 1950. It is also registered under section 12 (a) of Income Tax Act 1961 and is exempted u/s 80G of the said Act by the Income Tax Commissioner, Pune.

Establishment of the College

AbedaInamdar Senior College of Arts Science and Commerce is a multi-faculty college and offers 18 UG and 12 P.G programs alongwith 03 Research Centres in English, Chemistry and Commerce. The college affiliated to SavitribaiPhule Pune University was established with a donation from Mrs. AbedaInamdar.

The College was established in the year 1991-92 with one division each of B.Sc and B.Com. The Arts faculty was added in the year 1992-93 and B.Sc Computer Science was started in the year 1998. In 2001 M.Sc. Computer Science began followed by M.Sc. Analytical Chemistry in 2002. In the very next year, 2003, the college established the Post Graduate Centres in English and Commerce. The expansion of the college continued with the establishment of the Post Graduate Centres in Microbiology and Mathematics in 2004; BBA (CA), M.Sc. Analytical Chemistry and PhD Research Centre in Chemistry in 2005; BBA and M.A. Sociology in 2006; M.A Urdu in 2010; PhD Research Centres in Commerce and English in 2011 and M.A in Economics and Political Science in 2014.

Students'Strength

The growth of the college is not just visible in increase in the number of courses but also in student strength. The college student strength has

increased rapidly; from 100 in 1991-92, the year of establishment to 1,191 in the year 2000 to 4,685 in 2010 and 5,113 in the Academic Year 2016-17. In the current academic year (2019-20) the student strength stands at 5410.

Recognition

The college has been accredited with an A grade in the second and third cycle of assessment and accreditation by NAAC, Bangalore.

The college has been recognized as one of thebest five colleges of Pune City based on India Today Magazine survey in 2008, 2009, 2010, 2011, 2016and 2018.

In 2015 the college ranked 45[th]amongst the best colleges in the country as per the said India Today Survey.

Another feather in the cap of achievement of our college is that we were awarded the Indira Gandhi National Level award for Best NSS Unit and Best NSS Program Officer by the Ministry of Youth Affairs, Government of India, in the year 2004.

Performance in University Examinations

It has been consistently observed that the Performance in UG and PG courses is at par with SPPY in some of the courses and above the University average in most programs.

Meritorious Students

The College featured in the merit list of the SavitribaiPhule Pune University for the first time in the Academic year 2004-05, with our student Ms. MifrahAbid securing the University Gold medal for M.A English. Since then a number of our students have featured in the University merit list. The students from Department of English, Sociology, Chemistry, Microbiology, Mathematics, EVS, Computer Science and Commerce have appeared in the University merit list. It is indeed a matter of pride that 89 students from the college have featured in the merit lists of the SPPU during the last 10 Academic Years.

2. Co-Curricular and Extension Activities

As a part of Responsibility towards community, the college undertakes various activities to sensitize students to social issues and work on their holistic development. College organizes a number of programs.

The College has active NCC and NSS Units. Extension activities are organized through Departments, Life Long Learning and Extension, Extra Mural Board, NSS and NCC Units, Committees and Associations. Outreach programs like E-waste Collection, Blood Donation Camps, Dental and Health Checkups, Anti-Superstition Demonstrations, Gender Sensitization Programs, Disaster Management Workshops, Environmental and Social Surveys and Visits to Orphanages are conducted. The college has an active Women Studies Centre. Skill development programs are organized for empowering women from weaker sections of society. The college provides consultancy services in various sectors.

Following major programs are organized by the college on a regular basis.

- The awareness programs addressing the problems of Aids, Road Safety& Safe Driving, Social Issues, Plastic wastes eradication, Environmental Issues, anti-superstition etc are organized by various departments with student's volunteers for sustained community development.

- Youth rallies are organized to sensitize young students on activities like Save Water, National Integration,Save the Girl Child, SwachataAbhiyan, Traffic and Road Safety Awareness etc. The Youth Rallies are important because the youth of today will take care of this country and its problems in the near future. Hence it is very important to involve them in constructive and meaningful activities.

- Workshops on Disaster Management, Personality Development, Breast Cancer Awareness, Marriage Counseling, Women Empowerment, Pre-Marriage Counseling and Health Literacy, Mat Making, Chocolate Making and First Aidare organized by Adult Continuing Education & Extension Department, Alumni Association & Environmental Science Department.

- Blood donation camps are organized by NSS Unit of the college and Chemistry Department in collaboration with Sassoon Hospital Blood Bank Red Cross Blood Bank, AnandRishiji Blood bank Pune regularly to shoulder the social responsibility towards the society.

- Visit to Orphanages: The students and faculty members of the collegevisit orphanages and donate clothes, gift articles and food. Some of the orphanages visited areMadarasa-E-DarulUlomm, Khadki, Savalee, Pune, JeevanVardhiniApang School &VasatigruhOrphanage, Jamea Ibn-E-MakdumMadarasaOrphanage, Kondhawa, Tayyabia Orphanage SofoshOrphanage Pune, MadarasaAman Masjid Orphanage Camp, Pune, Jamiyah Abdullah IbneUmmeMaktum Orphanagefor blind boys in KondhwaKhurd.

- The department of Chemistry hasorganizedvarious guest lectures onDental Health,Diet & Disease,Health & Nutrition, Adolescent Health and Hygiene and Women Health.

- Alumni Association of our college organizes workshops on various issues like Food safety, Gas stove repairing, Mixer repairing, preservation of fruits, vegetable and their nutrition, Mobile Repairing etc for the non-teaching staff of the college. It also organizes MeenaBazaar every year which gives a platform for all the women entrepreneurs to promote and sell their products.

- The NSS unit of our college organizes various activities like Tree Plantation, Cleanliness Drive, Plastic wastes eradication awareness program, Aids Awareness programs etc. as a regular practice in and around the campus.It conducts rallies and street plays regarding the voter awareness, health & hygiene, social awareness etc. in the adopted village. It also conducts tree plantation, donation of taps to save water etc. regularly.

- The NCC Unit of our college has been participating in Swachh Bharat Abhiyan, BetiBachaoBetiPadhao Mission, Road Safety awareness activity etc. Our NCC students also work as volunteers aiding the police during the

'Pandharpurwari'.The students of NCC have been receiving appreciation and awards for participating in various competitions. Some of them are as under:

- ✓ Mr. Brahmansh Kaushik 'Medal for Best Senior Cadet' Combined Annual Training Camp, 2018.
- ✓ CPL KartikChettiar 'Most Spirited Cadet Award' at All India Boys Trekking Expedition, Kerala, 2018.
- ✓ SGT. OmkarSawant '1st in Group Dance' at All India Boys Trekking Expedition, Kerala, 2018.
- ✓ CDT. Shanu Pandey '2nd Prize in Group Discussion' CATC 712 Year – 2018.

- Unity Day, Constitution Day, Human Rights Day, International Yoga Day, International Women's Day is celebrated by Political Science department, NSS and other departments of the college.

- Election Enrolment Drive is organized by Political Science department as a regular practice every year.

- Our college staff and students participates in the rallies organized by our parent society on the occasion of birth anniversaries of various social and religious reformers and stalwarts like Mahatma JyotibaPhule, Dr. BabasahebAmbedkar, ChatrapatiShivajiMaharaj and Prophet Mohammed which reflects our strong belief and conviction in communal harmony and Religious tolerance.

3. <u>**Academic/Extension/Research Achievements of the Staff**</u>

Staff members are actively involved in curriculum design with **131** participations in syllabus restructuring workshops and teaching methodology on new courses during the last five years. ICT workshops have benefitted **27 s**taff members under faculty development programs. **09**teachers are members of BOS, SavitribaiPhule Pune University and Autonomous Colleges and **02** teachers are members of Faculty, SPPU.

Research

The college provides conducive atmosphere to promote research. The college has three Research Centers in Chemistry, Commerce and English. **11** of the staff members are Research Guides and **25** students were awarded Ph.D. Degree under the guidance by these staff members. In the last five years grant of Rs. **43, 00,000/-** has been sanctioned through **01** Major and **24** Minor Research projects. During last five years faculty members have **195** publications in International and National journals which include **177** in UGC recognized journals many of which have good impact factor and Scopus index. **29**Programmeswhich include international and national conferences, workshops and various research training programs have been organized by the departments of the college.

Around **500** participations have been recorded in International and National conferences and **175**full length papers in proceedings have been presented. Staff members have contributed in **66**books as authors or through edited chapters. The college has published **16** issues of bi-annual journal "Cosmos", which is listed as a peer reviewed journal on the website of SPPU.

The College has signed **39** MOUs with industries, academic institutes and NGOs duringthe last five years out of which **17**MoUs are functioning in the current year.

One patent under the class C08L65/00 has been filed collaboratively by Dr. Naseem Deshpande from the Physics Department.

Extension

The College has active NCC and NSS Units. Extension activities are organized through Departments, Adult Continuing Education and Extension, Extra Mural Board, NSS and NCC Units, Committees and Associations.

Outreach programs like E-waste Collection, Blood Donation Camps, Dental and Health Checkups, Anti-Superstition Demonstrations, Gender Sensitization Programs, Disaster Management Workshops, Environmental and Social Surveys and Visits to Orphanages are conducted. The college has an active Women Studies Centre. Skill development programs are organized for empowering women from weaker sections of society. The college provides consultancy services in various sectors.

Recognition of Teachers for Extension Activities:

1. The College Magazine "Shaheen" was awarded 3rd Prize from Board of Student Welfare in the year 2013-14 in the Annual College Magazine Competition.

2. Dr.JayshreeUpadhye, received JagannathRathi Award from Department of Adult Continuing Education, SavitribaiPhule Pune University for her extra-ordinary contribution in the field of Development of Life Skills in the women in nearby locality in 2014-15.

3. Dr. Wahida Shaikh and Mr. Ali Malegaonkar received certificated of appreciation from Voters Registration Officer, Pune Cantonment in on 5th May 2017 for active participation in Voters Registration Drive. In total 1078 voters were registered in this drive.

4. Ms. Raisa Abdul Hakim Shaikh received Certificate of Appreciation from Pune Municipal Corporation for her active role in National Pulse Polio Drive on 11th March 2018.

5. Dr. Imtiyaz Hussain Zaheed received Prerna Award from SPPU during his tenure as NSS Program Officer.

4. **Quality and Merit in the Selection of Students and Teachers**

Each P.G department admits students on the basis of a merit list. Merit is given preference for admission at the P.G Level.

At the U.G level, with a sole intention of imparting education to the underprivileged students of the society, especially the minority community the college has adopted a policy of giving admission on first come first served basis. This admission policy also accommodates the first generation learners that constitute a large portion of the undergraduate students. The college is surrounded by a poor and middle class habitation. The admission policy adopted by the college also ensures that the students living in the vicinity of the college are accommodated.The students who would be either left out or neglected because of various social and domestic conditions are encouraged and motivated to seek admission for higher education and the same would continue during their completion of the course to decrease drop out ratio.The meritorious students that approach the institute are definitely given admissions. This suitably fits the motto of the college "Read to lead".

Even though the reservation policies of the State government are not applicable to the college, it being a minority institution; the college gives admission to all reserve category students that approach the college. Thus Students from diverse backgrounds secure admission for various programs. Even though the students are not admitted on the basis of merit efforts are taken to develop qualities like positive attitude, passion for the chosen course, ability to think and work independently, complete the given task on time and teamworkin students as they complete the course.Teachers are

motivated to organize various curricular, co-curricular and extra-curricular activities in order to achieve the set goal of personality development of our students.

The recruitment and selection of staff, is critical for maintaining the standard of education. Teachers are selected purely on the basis of merit as per the prescribed norms of the Government of Maharashtra and University Grants Commission. Presentation of ICT based teaching skills is a mandatory part of teacher selection process. Apart from basic educational qualifications,teachers with relevant experience, who are capable of contributing to teaching, research and community service, are given preference.Periodic analysis of students' assessment data about teachers' further help in enhancing the teaching skills.

The college has adequate qualified and efficient staff members with diverse cultural background. Among them 30 are doctorates, 13 are M. Phil., and 11 are Research guides recognized by SPPU. In all 21 research scholars have completed Ph. D. and 32 students have completed M. Phil. under these guides. At present 19 staff members are pursuing M. Phil. or Ph. D.

The teaching as well as non- teaching staff is periodically motivated to develop their skills by participation in various faculty development programs.

5. <u>Adequacy of Infrastructure</u>

AbedaInamdar Senior College is located on three Acresof land. There are seven buildings for regular academic and administrative activities. There is adequate infrastructure to support curricular, co-curricular and extra-curricular activities organized by the college. These facilities are put to optimum utilization for different activities conducted throughout the year.

Physical Infrastructure:

Classrooms: The College has 51 classrooms which are well ventilated with adequate seating arrangements. The classrooms are well equipped with conventional as well as advanced teaching aids like computers, printers, scanners and LCD projectors.

Laboratories: The Collegehas 27 laboratoriesfor UG, PG and Research programs. All laboratories are supported with ICT facilities. In addition a dedicated laboratory for incubation centre has also been developed by the college which is managed under Interdisciplinary Science and Technology Academy (ISTRA).

Library: The central library has stack room with more than 35000 books, text books, journals and digital resources. The digital library is equipped with 79 computers and is based on ILMS software.Reprographic machines are available in the examination section and library.

Audio-Visual Rooms: There are 04 audio-visual rooms. The college has 04 auditoriums, namely, Green auditorium (300 Capacity), Pavilion Hall (200 capacity), Antique Seminar Hall (120 capacity), centrally located A. R. Shaikh Assembly Hall (560 capacity) and PAI Hi-TechHall (90 Capacity) to conduct seminars, workshops, symposia and conferences.

Computing Equipment: The College has 561 computers with antivirus software. All the computers are connected to lease line internet with speed of 200 mbps. The campus has secure Wi-Fi with speed of 54 mbps through 35 routers. Wi-Fi connection on laptops, tablets or smart phones is provided to Staff members and Students.Technical up-gradation of machines, software and anti-viruses of all the departments is maintained by department of Computer Science.

Research Centre: College has 03 Research centers in Chemistry, English and Commerce. The research centers have well- equipped laboratories, library and relevant software like Statistical Package for Social Sciences (SPSS) and Minitab Software.

Botanical Garden: The College is located on a clean and green campus. The Department of Botany takes a lead in maintaining it. It has taken the initiative to give botanical names to 449 plants from 62 different species. These initiatives include collection, of varieties of plant species.The campus has botanical garden especially dedicated to the collection, cultivation, display & research of wide varieties of medicinal plant species.

Facilities for Differently Abled Students: College has paid special attention to the needs of Divyangan (Differently Abled) Students and provides Ramp, Braille Software, Rest Rooms at Ground Floor and Special Seating Arrangement during Examination at Ground Floor and Scribes for examinations. Helpline is available for such students. The college also has books for blind students

Other Facilities: The parent society has established 6 Girls' and 3 Boys' hostels in the campus with all the necessary facilities. The college has a NSS office, NCC office and a Sports office with all the required facilities. Security and safety is maintained on the campus through CCTV surveillance. Around 430 CCTV cameras have been installed at strategic locations. Other facilities, namely, Water Filters, Canteens, Washrooms, Health Services, Transport, Fire fighting equipment, Parking Space, Security services are available.

Maintenance Policy and Procedure:

The college has established standard policies and procedures for maintaining and utilizing the infra-structural facilities which are stated in the Policy Manual. The college has systems in place for upgrading IT facilities, which have been upgraded in phases during the last five years. While planning IT up-gradation, the college assesses the need of the students.

The college uses Vriddhi ERP for Online Admissions, Time Tables, Teaching Plans and display of upcoming events. Teachers maintain their teaching records in E-diary.The college has implemented MOODLE as a learning platform to improvise existing learning environments at PG level.

6. **Quality in Institutional Management**

The college has a visionary management constantly looking for ways and means of incorporating quality in education. It gives the roadmap and general guidelines to create conducive learning environment. The management has worked effectively in developing the structures, processes and cultures in the Institution as vital starting points for quality in

management. The institutional leadership has optimally used the financial resources, personnel management, and information as instruments to initiate reforms as and when needed.

The administrative structure of the college has been established in such a way that it manifests hierarchal organization along with decentralization. Care has been taken that despite decentralization all the administrative processes are run in coordination with each other. Major policy decisions and their implementation are successfully executed by the college through meetings, micro-planning and implementation follow ups.This decentralization has resulted in increasing the overall quality and effectiveness of the system and at the same time empowering and strengthening the capacities of the various branches of administration.

Structures: The College Development Committee (CDC) formerly known as Local Management Committee (LMC) is instrumental in planning, monitoring and evaluating the administration and academic processes. The staff members become part of the planning and decision making process of CDC through representative members of each faculty. Major decisions like Sanction of Budget, Addition of New Courses, Appointment of Staff and implementation and accountability of the teaching-learning process are recommended by CDC.

The Principal implements the policy decisions. The major policy decisions are routed through the IQAC, which plans the execution of curricular, co-curricular and extra-curricular programs through Heads of the departments and conveners of various committees.

Processes: The management has empowered the IQAC to take decisions related to curricular, co-curricular and extra-curricular activities. This has resulted in the CDC, IQAC, Principal, Heads of Departments and Faculty taking autonomous decisions at their level for accomplishing the set goals.All academic and administrative processes are student centric.

IQAC constitutes a number of committees to carry out day to day functioning of the college. These committees include academic committees like

Examination, Library, Research and Development, Purchase and faculty associations. The committees like NSS, NCC, Students' Welfare, Extramural Board, Cultural committee and Staff Academy work in co -ordination with IQAC to organize extra-curricular and extension activities.

College Development Committee, Principal, IQAC and Administrative Office are updated regularly with the work progress of various departments and College Committees. The coordinated functioning of all entities removes obstacles and undesired delays in every administrative process.

Culture: The institute believes in hosting a positive work culture. Awards and recognitions for work well done is routine. A system for Regular Assessment of Teaching and Non-Teaching Staff is in place. Internal Audit, External Audit are conducted annually setting up departments as Quality circles. The institute also develops linkages and collaboration with industries for resource mobilization through consultancy, training and projects.

The IQAC reviews the teaching methods followed by the teachers as reflected in self-appraisal forms. Keeping up with the emerging trends, IQAC has suggested modern methods for augmentation of teaching learning process. To bridge the gap between the University prescribed syllabi and job requirement the college has introduced various value added, skill oriented and short term courses for the students.

The teachers are active members of academic and administrative committees of the college. In addition to regular teaching, they also undertake remedial coaching, academic and career counseling and student mentoring.

Some of the Salient features of IQAC are:
- Well planned execution of Curricular, Co-Curricular and Extra-Curricular Activities
- Academic and Administrative Audit of departments and committees
- maintenance of infrastructural support
- Verification of Staff self-appraisal forms
- Organization of Seminars, Conferences and FDP

- Result Analysis
- Feedback Collection and Analysis
- Introduction of Best Practices in every academic year
- Regular submission of AQAR

7. <u>**Financial resources provided by the Management / State Government for the development of the College / Institute**</u>

Funding Agencies: The College receives grant from three sources viz. Central Government, State Government and Management.

Central Government

The college through IQAC explores funding schemes of various agencies like UGC, DST and DBT from Central government. In the last five years the College has received Rs.1,74,76,666.00 from central agencies for conducting quality Research, Faculty Development programs, and Quality Improvement programs. This financial aid boosted the quality of research which resulted in several publications in national and international journals by staff and students.

State Government

The College receives salary grant and other developmental grants under the headings of Faculty Development program, Faculty improvement program, Quality Improvement program-- Avishkar,Extension activities like Adult Continuing Education and Extension, Extra Mural Board, NSS and NCC Units.

In last five years the College has received Rs. 40,59,44,274 form the State Government for Staff salary, scholarship and conducting a kaleidoscope of Research and Extention Activities.

Management

To inculcate research interest and to transfer knowledge among students and staff, the parent MCE society has established an Incubation Centre named as "Interdisciplinary Science and Technology Research Academy" (ISTRA) by providing seed money of rupees forty lacs during the year 2010-

11. The grant was provided to ISTRA to carry out six interdisciplinary research projects and to create new research facilities such as, Advanced Biological Science Laboratory (ABSL), Tissue Culture Laboratory and sophisticated instruments. In ISTRA, staff and students from Chemistry, Microbiology, Biotechnology, Botany and Computer Science are involved. To increase the spectrum of interdisciplinary research areas, faculty members from sister institutes like Allana College of Pharmacy and Z.V.M. Unani Medical College are also members. Besides Funding for ISTRA, Management encourages and provides financial aid for Faculty Empowerment Strategy (FES) where teachers are provided with financial support to attend conferences/workshops and towards membership fee of professional bodies. In the last five years Management has paid a total of Rs 185,004,273 towards ISTRA, FES and Salary for Unaided Staff.

Summary of Grants Received by the college: 2013-2019

Sr. No	Agency	Description	Amount in Rupees
1	State Govt.	BCUD Grants	895800
2		QIP Development	955381
3		QIP Instruments	166477
4		QIP Urdu	94151
5		QIP Botany	80000
6		QIP Comm.	85327
7		QIP Chemistry	300000
8		EARN & LEARN	1541724
9		N.S.S.	698340
11		FIP & FDP	5312528
12		Scholarships	41249821
		Salary Grant in Aid	354564725
Total			**0**

Sr. No	Agency	Description	Amount
1	Central Govt.	Travel Grant	124997
2		UGC Grant	4782469
3		UGC MRP	3404200
5		UGC Chem. Conference	165000
6		DST-FIST	9000000
		Total	**0**

1	Management Contribution	ISTRA	4000000
2		Faculty Empowerment Strategy (FES)	381197
3		Salary Unaided	180623076
		Total	0

8. Responsiveness of the Administrative Structure:

For the sustainable success of any institution or enterprise, particularly a higher educational institute, high responsiveness of the administrative structure or system is highly crucial. At Abedalnamdar Senior College, we are strongly committed to meeting the needs of our various stakeholders, viz., students, faculty, parents, industry and the society at large.

The management of the college is very supportive and has put in place systemsand processes which facilitate timely and effective implementation of various institutional activities.

Students as Stakeholders:

The primary and most important stakeholders of a higher educational institute are the students. The aim is to provide quality education in a conducive environment.The college provides admission on a first come – first serve basis with the objective of educating those belonging to economically and socially weaker sections of society.

The curriculum is designed in a way that offers students in-depth subject knowledge as well as practical exposure through industrial and field visits, guest lectures by industry experts, certificate courses in collaboration with different organizations, corporate projects, etc. The teaching methodology adopted is more interactive and student centric. Smart Class, ICT methods, software such as Vriddhi, Moodle and Easy class are used for teaching and updating coursework (presentations, notes, assignments, etc.). The updated coursework can be accessed by students from anywhere anytime.

Co and extracurricular activities are also given equal importance. The administration supports the college for organizing orientation programs, workshops, department fests, cultural and sports events, inter college competitions, exhibitions, debates, etc.

The college also organizes placement drives, job fairs, coaching for competitive examinations for the benefit of the students.

The college intends to not just arm students with degrees but also help them become socially responsible citizens who are attuned to the wider

environment in which they live, and in that regard programs on Gender sensitization, anti –ragging and sexual harassment, plastic waste disposal, etc. are conducted regularly.

With respect to infrastructural facilities the college provides ICT enabled classrooms, well -equipped labs, E – library, free Wi-Fi, ramps for specially-abled students, etc.

The college has a robust and user friendly website where students can get all the required information and in case of any queries can contact the concerned authorities through mail. Additional benefits such as provision of paying fees in installments, scholarships, etc. are also offered.

Faculty as a Stakeholder:

The faculty of the college is provided with administrative support, requisite facilities and infrastructure to deliver improved learning experience to the students. The college also focuses on providing opportunities for professional and personal development of the staff in the form of various Faculty Development Programs, Seminars, workshops, etc. The faculty members are also encouraged to strengthen their research capabilities by undertaking relevant research projects and publication activities. The teaching staff is also provided benefits such as:

a) leaves for appearing for competitive exams and for attending conferences, seminars, workshops at the university/state/national and international level

b) reimbursement of registration fees with respect to paper presentation at conferences and publications in journals

Parents as Stakeholders:

The college also keeps the parents of the students up to date with their ward's progress by conducting regular PTA meetings at the departmental level. Periodic feedback is also taken from the parents with respect to the curriculum and the co and extra-curricular aspects of the course.

Industry as a stakeholder

The college is always looking to keep up with the ever evolving needs and expectations of the industry by providing a quality curriculum and courses that are relevant and help develop skills such as team work, communication, leadership, etc. The college strives to produce students who are competent as well as employable.

Society as a Stakeholder

The administration is also conscious of its responsibility towards the society in general and tries to create awareness by having drives and rallies promoting socialand environmental causes such as Communal Harmony,De-addiction, Road Safety, Footwear Donation, Educating the Girl Child, Tree plantation, blood donation, environment conservation, sanitation, etc. and those commemorating the contributions of great national leaders and social reformers suchas Dr. B.R. Ambedkar, Mahatma Gandhi and Mahatma Phule.The various departments also undertake orphanage/ old age home visits. The NSS unit of the college also conducts a camp wherein it visits a village and spends a few days educating the villagers on a range of issues such as waste disposal, personal and social health and hygiene, etc. The aim is to create a stronger engagement and bring about a positive change in the community by supporting socially beneficial causes.

Hence, a highly responsive administrative structure has enabled us to manage the expectations of the various stakeholdersand thereby achieve academic excellence and operational efficiency.

The college has started an Incubation, Innovation and startup Cell to promote the startup culture and to develop innovative ideas, solutions, research and to make the students capable to compete at different levels in the competitive world and to provide a platform to the students to execute their innovative and smart ideas in the form of research projects, scientific innovations, business plans, models, startup etc.

9. Motivation and Involvement of Faculty in the Promotion of Innovative Reforms:

Innovative Reforms in Teaching Learning

Considering the inadequacy of traditional teaching methods in imparting life skills, the faculty members have adopted a wide spectrum of innovative teaching methods supplemented by ICT. Higher education aims to inculcate desirable attributes in students which include capability of independent learning, strong sense of civic responsibility, environmental consciousness, Patriotism and Tolerance, Soft Skills and Life Skills, Leadership qualities and Teamwork, Critical Thinking and Problem Solving, Physical and Emotional Health.

Overall development of students is achieved through array of following curricular, co-curricular and extra-curricular innovative methods.

- Experiential Learning including Classroom teaching, Seminars, Group discussion, Problem Solving session, Debate, Collage, Quizzes, Poster and Model Competition, Litt-Fest, Elocution competitions
- Papers and Posters presentation in Conferences, Workshops and Intercollegiate competitions
- E-learning resources, ICT, Screening of Videos, Documentaries
- Guest Lectures and Interactive Sessions
- Study visits to various government institutes, industries
- Digital Library Facility
- Internships and Social Surveys
- Hands on Training
- Film Screening related to Subject and discussion
- E-Assignments
- Environment based games
- Projects as a part of Curriculum
- Value added training programs, Certificate courses, Bridge courses
- Demo sessions
- Involvement of students in various green projects implemented at Azam campus
- Career guidance and Counseling

- Participation of students in NSS
- Participation in Extension Activities and Outreach Programs

Innovative Reforms in Evaluation

The evaluation of the students is an integral part of the teaching-learning process. The assessment of thestudents takes into account a number of essential abilities such as drive and capacity for hard work,leadership and team-work, motivation, creativity and speculation.

Students are evaluated not only on the basis of academic performance but also on the basis of overall progress exhibited by them in various co-curricular activities. In addition to the regular Term End and University Examination, evaluation is conducted on the basis of performance in the following:

- Class Test/ Open Book Test
- Home Assignments
- Paper / Poster / Model Presentation and Seminars
- Viva-Voce
- Project / Field Work
- Quiz / Group Discussions
- Problem Solving Sessions

Innovative Reforms in Administration

Decentralization and Participative Management adopted by the institute has led to reforms at different levels of administration.

Administrative Policy

College has well defined policy for various aspects including Internal Administration, Research, Code of Ethics, Consultancy, Discipline and Maintenance of Infrastructure. The policy manual is available on institutional website.

Quality Circles

A quality circle has been constituted which includes the staff members dealing with admissions, eligibility and examinations. All decisions taken in any of these sections is taken after a joint meeting of all three overlapping sections. Thus if there is any impact of a decision in one section on another section, it is pointed out immediately. Thus all three sections run parallel and all three are informed of what is happening in the other. Best decisions are thus taken and any negative impact on the other departments is immediately resolved.

The process has enabled to maintain the correct record of all the students. The issues arising out of mismatch and / or incorrect details have been resolved successfully. The administrative processes have been streamlined.

Digitization

1. Admission: The application for admission is online through Vriddhi Portal. This enables to organize student data systematically. The Database is further used in Issuing Identity Cards, Library Cards, Application for Scholarships and Eligibility.

2. Fee Records: The student database is useful in maintaining the fee records and disbursement of scholarships from various agencies.

3. Maintenance of Accounts: The College uses Tally software for maintenance of books of Accounts.

4. Examination: The filling up of examination is online and college provides necessary facility for the same. The database is used for generation of Hall Tickets in the college. University Question papers are received online. The college conducts first year examinations in all faculties using Customized Software for Examination (CSE) for generation of admit cards, marks entry and generation of Mark Sheets and Result Analysis.

5. Library: The Integrated Library Management System (ILMS) is an automated package of library services that has several functions. It offers OPAC services like cataloguing, Searching, Member / Patron Management, Acquisitions and Circulation (issues, returns, and

reserves) with a full screen Graphical User Interface (GUI). The digital library has 79 computers which can be accessed by the staff as well as students.

6. Biometric Attendance: Working hours of teaching and non-teaching staff is monitored through biometric attendance system.

PART V: IMPLEMENTATION OF AUTONOMY

1. Aims and Objectives

- To impart quality education.
- Higher education to students especially of weaker sections of the society in general and Muslim Minority Community in particular by providing good infrastructure and a motivating environment.
- To inculcate benefits of the universal, cosmopolitan and pluralistic nature of our society.
- To support the students for expressing their talent and creativity in academics, sports, research, extension activities and social fields.
- To facilitate training in specific areas and to empower students for better employment opportunities

2. Management of the College

The college will implement the governing structure for autonomous institutesproposed in the Gazette. The governing body will have members of management,senior and dynamic staff members, educationist and nominees from State Government,UGC and SavitribaiPhule Pune University.The management, policy decision and execution shall be handled by governing bodythrough support of IQAC, Academic Council, Board of Studies and other committees.

3. Governance plan indicating the proposed institutional structure

4. Student Admissions Policy and Plan:

The college caters to economically and socially weaker sections of the society. The college admits students on first come first serve basis however the cut off will be set at 50%.

Preference will be given to merit for admissions to Post graduate courses.

The college plans to continue the similar admission policy which is in agreement with its Mission Statement and Goals and Objectives.

5. Curricular Aspects :

The college will implement the UGC guidelines for Undergraduate and Post-graduate Courses. Academic Council and Board of Studies will restructure curriculum by considering inputs of experts from academia and industries, faculty,employers, alumni and students. The academic flexibility would be helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

The college will offer more elective options to students under Choice Based Credit System. The students will be encouraged to earn credits from skill oriented interdisciplinary courses and courses on human rights, cyber security and environment concerns. Add on and value added certificate courses will be increased through collaborations with industries and institutions to enhance skill set of students. There will be more emphasis on orientating students towards information technology, improvement of soft skills and holistic development. Internships, Projects and Field Works will be designed to inculcate analytical thinking, and aptitude for research and innovation.

6. Student Feedback System

The college has a feedback system in place. Feedback on curriculum is collected from all stakeholders, which include students, alumni, parents and employers. This system will be modified to include other aspects of academics in the questionnaire.

Student feedback is also collected on various activities conducted by the college. The IQAC has designed feedback forms for student satisfaction survey on various aspects. The feedback is analyzed by Heads of the various departments / IQAC and observations are communicated to principal for further action. This system will continue.

7. Internal Assessment

- Continuous Internal Evaluation (CIE) Method will be followed by the college for the internal assessment. The schedule for CIE will be displayed in advance.

- The students will be informed about this system in the first year during the induction program.

- The college maintains complete transparency in the evaluation process. This will continue.

- Regular Class Tests will be conducted. Assignments will be given to students with submission deadlines.

- Performance of students in laboratory sessions and Projects will also be recorded for evaluation.

- A large number of co-curricular activities like Quiz, Group Discussion, Poster and Paper Presentation, Field Visits and Report Writing, Classroom Seminars will be organized and students will be evaluated on the basis of performance.

- The results of CIE will be shared with students and parents and grievance if any will be promptly addressed.

8. External Assessment

- The college will establish an examination Cell and will appoint a Controller of Examinations.

- College will providefacility for online applications of examination forms and In Campus Extension Counter of Bank for paying examination fee.Hall tickets will be issued by examination cell.

- College will ensures fair examination and will take strict cognizance of any malpractices.

- Assessment will be conducted by the college and results will be declared in the stipulated time.

- Grievances will be addressed by the controller of Examinations.

- If needed grievances will bereferred to Chief Controller, Examinations.

9. Financing Plan, with details of the sources

The college has following financial sources:

- College Tuition Fee
- Financial Assistance from Management.
- Salary Grant of Teaching and Non-Teaching Staff
- UGC and BCUD Grants through Major and Minor Research Projects
- Faculty Improvement Grants from BCUD, SPPU
- UGC grants for organization of Seminars, Conferences and Workshops
- Block Development Grants
- Special Grants from DST and DBT

10. Academic plan showing the courses proposed and their schedule of offering

COURSES RUNNING IN THE INSTITUTION

Courses	UG		PG	PhD
	Special	**Elective**		
Arts	English	Marathi	English	English
	Urdu	Hindi	Urdu	
	Economics	Arabic	Economics	
	Sociology	History	Sociology	
	Political Science		Political Science	
	Psychology			
Science	Chemistry	Physics	Chemistry- Organic	Chemistry
	Microbiology	Zoology	Chemistry- Inorganic	
	Environmental Science	Botany	Microbiology	
	Mathematics	Biotechnology	Computer Science	
	Computer Science	Statistics	Mathematics	
	BCA-Science	Electronics		
Commerce	B.Com		M.Com	Commerce
	BBA			
	BBA(CA)			
Autonomous Courses	Bank Training, Spoken English, Communication Skills, Personality Development, Modi Script, Counseling Skills, Fundamentals in Banking & Finance			

PROPOSED COURSES

Courses	UG		PG	Ph.D
	Special	**Elective**		

Arts	Hindi	Geography	M.A- Psychology	Urdu
Commerce	Accountancy		M.Com- Marketing	
Science	Zoology		M.Sc.- Environmental Science	
	Botany			
Vocational Training	Bank Training		Bank Training	
	Fruit and Vegetable Preservation		Taxation	
	Computerized Accounting		Information Technology	
	Event Management		Event Management	
			Web Designing	
Add-on Courses	Personality Development		Personality Development	
	Bioinformatics		Goods and Service Tax	
	Molecular Biology		Human Values & Professional Ethics	
	Latex		Retail Management	
	Spoken English		Intensive Course in English Grammar	
	Android Application		Intensive Course in English Vocabulary	
	Environmental Management		International Relations, Human Rights & Role of International Law	
	Basics of Stock Market			
	Human Values & Professional Ethics			
	Intensive Course in English Grammar			
	Gender Sensitization			
	Fundamentals of Banking & Finance			
	Course in UNO Studies			
	Barclay's Training			

	Program		
	Psychopathology		
	Modi Script		
Skill based Courses	Communication Skills	Interview Skills	
	Entrepreneurship Skill Development	Soft Skills	
	Marketing Skills in Real Estate Industry	Counseling Skills	
	Certificate Course in Beauty & Personal Makeover		

11. Faculty recruitment policy and plan to meet the academic plan requirements

The college is dedicated towards providing quality education at undergraduate and postgraduate level. Qualified staff will be appointed by the college to serve this purpose. The college follows and will continue to follow the prescribed norms of UGC and guidelines of State Government for the appointment of faculty members.

Faculty members will be provided with continuous up-gradation through organization of Faculty development programs. They will also be motivated to upgrade themselves through attending orientation and refresher programs organized by UGC and other government bodies.

All support will be given to the staff to present and publish papers at state, national and international level.

12. In case of Science & Technology subjects, research plan indicating the research laboratories and other facilities proposed to be established.

- All Science subjects such as Microbiology, Chemistry, Botany, Environmental Science, Biotechnology and Zoology have well equipped laboratories with all required infrastructure and instruments. The College organizes and will continue to organize International and National Conference to inculcate research environment in staff and students. The teachers will be encouraged to register for Ph.D. Programs and apply for Major and Minor Research Projects.The college has a well established incubation center for research. The College has received Rs. 90 Lac Under FIST-0 Level from DST in 2018. A state of the Art FIST lab will be set up, with latest instruments.
  - The college aims to accelerate the research activities through establishing laboratories with advance facilities and major equipment needed for research.
  - The college is working towards the development of Animal Tissue Culture (ATC) Laboratory. This laboratory is being developed through DST Grant under Fund for Improvement of S&T Infrastructure (FIST 0 Level). The laboratory will be an important feature of college providing facility for researchers at college level.
  - The college will increase collaborative interdisciplinary research through MOUs with National and International Laboratories and Institutes.
  - The college will identify students with potential for research and groom them to work on research projects.
  - The research committee will motivate and assist more Faculty members to prepare and submit research proposals and monitorthe progress of ongoing research projects.
  - The college will organize seminars/conferences / lecture series wherein renowned scientists would be invited to give talks on recent advances in research and technology.
  - The college aims to strengthen research.

13. **In case of Humanities and Social Science, research plan indicating the broad areas and nature of field work and research sought to be done.**

- To identify and provide opportunities to undertake Research projects, field Surveys and advanced studies in subjects like Political science, Sociology and Economics.
- To study, test and investigate new ideas by exploring and analysing and questioning social and cultural phenomena.
- The Faculty of **Humanities and Social Sciences**, willfocus on giving knowledgein a wide and diverse range of programs like Communication, Social and cultural studies, international relations and journalism.

14. **Co-curricular and extra-curricular activities**

The college aims to give maximum exposure to all students to participate in co-curricular,

Extra-curricular and cultural activities along with Academics at all levels. This holistic approach enables the students to explore their varied talents.

College organizes many co-curricular activities and it will encourage students to increase the participation in the following activities:

- Science Exhibition(Science Faculty)
- Commerce Week (Department of Commerce)
- Management Fiesta (BBA)
- Vibrant Week (BBA)
- Moot Court (Department of Political Science)
- Artfest(Humanities departments)
- Littfest,(English Department)
- BCA Fiesta (BCA department)
- Arthotsav (Department of Economics)
- NairangeAdab Week (Department of Urdu)

- Spandan (Marathi department)
- Hindi Diwas (Hindi Department)
- Psyched Up (Department of Psychology)

15. Networking plan outlining the teaching and research collaborations and partnerships proposed

The college has established 196 linkages and collaborations with Industries and Research Institutes of National and International Repute for academic purposes. The college would strengthen its networking with various institutes for

- Educational Visits
- Field Trips
- Internships
- Training Programs
- Collaborative Research
- On Job Training

16. Infrastructure development plan that would meet the proposed academic and admissions plan as well as all student and other amenities

College has adequate infrastructure and learning resources. Facilities like Library, Laboratories, Examination department, strong room and ICT Equipment to support the academic programs and activities are in place. A policy for maintenance of infrastructure is in place. Budgetary provisions for maintenance and augmentation of infrastructure and sports facilities are made by management.

Signature of Principal   **Signature of Registrar of Affiliating University**

(With Seal)   **(With Seal)**

(With Seal)   **(With Seal)**