

Maharashtra Cosmopolitan Education Society, Azam Campus, Camp, Pune

Internet Acceptable Use Policy

User Responsibilities

These guidelines are intended to help you make the best use of the Internet resources at your disposal. You should understand the following.

1. The Maharashtra Cosmopolitan Education Society provides Internet access to Students and staff to assist them in carrying out their studies and duties for the academic and research purposes. It is envisaged that it will be used to lookup details about various Courses, Academic and related Subjects, to access course materials, scientific knowledge, research information and other social information. It should not be used for personal reasons.
 2. You may only access the Internet by using our content scanning software, firewall and router.
 3. You may only access the Internet after you have been authorised to do so by your principal/director and Campus IT authority in writing.
- When using the campus Internet access facility you should comply with the following guidelines.

DO

4. Do keep your use of the Internet to a minimum
5. Do check that any information you access on the Internet is accurate, complete and current.
6. Do check the validity of the information found.
7. Do respect the legal protections to data and software provided by copyright and licenses.
8. Do inform the M.C.E. Society's I.T. Service Department immediately of any unusual occurrence.

DO NOT

9. Do not download text or images which contain material of a pornographic, racist or extreme political nature, or which incites violence, hatred or any illegal activity.
10. Do not download content from Internet sites unless it is your course or academic related.
11. Do not download software from the Internet and install it upon the College/Institute's computer equipment.
12. Do not use the College/Institute's computers to make unauthorized entry into any other computer or network.
13. Do not disrupt or interfere with other computers or network users, services, or equipment. Intentional disruption of the operation of computer systems and networks is a crime under the Computer Misuse Act.
14. Do not represent yourself as another person.
15. Do not use Internet access to transmit confidential, political, obscene, threatening, or harassing materials.

Please note the following

All activity on the Internet is monitored and logged.

All material viewed is scanned for viruses.

All the content viewed is scanned for offensive material.

If you are in any doubt about an issue affecting Internet Access you should consult the M.C.E. Society's I.T. Service Department.

Any breach of Maharashtra Cosmopolitan Education Society's Internet Acceptable Use Policy may lead to disciplinary action.

STUDENTS, FACULTY, AND STAFF THAT USE THE INTERNET CONNECTION ARE ASSUMED TO HAVE ACCEPTED THE ABOVE RULES AND CONDITIONS REGARDING THE INTERNET CONNECTION. STUDENTS VIOLATING THE INTERNET CONNECTION ACCEPTABLE USE POLICIES WILL BE DISCIPLINED BY THE ITS DEPARTMENT . VIOLATING THESE POLICIES ALSO CONSTITUTE THE LOSS OF TECHNOLOGY PRIVILEGE AND A FINE UPTO Rs.5000/- WILL BE LEVIED ON THE VIOLATORS.

**Maharashtra Cosmopolitan Education Society,
Azam Campus, Camp, Pune**

Wi-Fi Connection Procedure & Policies for Students/Staff

Following Procedure is laid down for Wi-Fi Connectivity at Azam Campus

- 1) Search for Wi-Fi connection in your Smart Phone / Laptop / Tablet PC devices
azamcampus SSID will appear on the device, after double clicking on connection, you will be connected to azamcampus, type & enter in your browser wifiazamcampus.org
- 2) New user need to register themselves by clicking on register new user & fill online form at wifi.azamcampus.org , six digit bar code of i-card should be used as id no and roll no.
- 3) After submission of online form; user id will be immediately generated , you can note down this user id
- 4) User has to fill the Wi-Fi manual form(copy is attached herewith/ at Library) and attached his current I-card copy, should take the signature, stamp of Principal/Director/ or Librarian from respective college/Schools, and submit the dully certified form to Server Room, MCA Department, 2nd Floor at Allana Institute of Management Sciences.
- 5) Verification and authentication for the user's manual form will be done by respective librarian of the respective college/Schools.
- 6) Approved email containing user-id and password will be sent to the registered user at his email by the system
- 7) Once the user receives the user-id and password, he/she can start accessing Internet through Wi-Fi connection by logging with the username and password at wifi.azamcampus.org through his device
+91 20 2610 9090
+9874
- 8) If you have any query or further detail may contact Prof. Jawed Khan, HOD, MCA Dept. Allana Institute of Management Science Azam Campus.

Note: a) Guest logins users are provided to every institute/college/school which will be kept under the custody of principal/director, which can be used by the guests of that institute.

b) Bulk Wi-Fi user logins will be generated for individual events on request from head of the Institutions. All precautions need be taken care to avoid misuse of bulk logins and guest logins. Authorization and distribution of bulk users will be the responsibility of heads of institutes.

c) At the end of every academic year all the Wi-Fi user connections are reset, students are supposed to reapply for Wi-Fi Internet connections with fresh application and latest i-card.

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Wireless –Fidelity (Wi-Fi) Acceptable Use Policy
(User Conduct and Network Guidelines)

Information Technology Services of M.C.E. Society is committed to the ideals of free speech and free exchange of information in electronic mediums via latest available technology, at the same time it also assumes it's responsibility to protect its users as much as possible, and therefore, deems it necessary to define what constitutes improper usage of the wireless fidelity (Wi-Fi) connection and policies that will be employed for the wireless fidelity network.

1. We reserve the right to limit bandwidth on a per connection basis on the wireless fidelity (Wi-Fi) network, as necessary, to ensure network reliability and fair sharing of network resources for all wireless users.
2. We reserve the right to monitor and log communications on a per connection basis to ensure proper usage of network resources.
3. Users are supposed to register on the Wi-Fi radius server to access the Wi-Fi network. All registered users will be approved by the administrators of the college and only after that the username / password will be mailed to the approved user.
4. Mass emailing, or spamming, will not be tolerated on the wireless fidelity (Wi-Fi) network. Such practices are an unnecessary use of bandwidth resources and are socially improper.
5. Running servers or daemons on the wireless network is prohibited. Such programs use an exorbitant amount of network bandwidth and resources.
6. Any attempt to break into or gain unauthorized access to any computers or systems from a wireless fidelity connection is prohibited. Any type of unauthorized access to computer systems is an unlawful practice that is not condoned by Information Technology Services.
7. Any type of Denial of Service attack (DoS attack) using the wireless fidelity (Wi-Fi) connection will not be tolerated. DoS attacks not only cause unnecessary usage of M.C.E. Society network resources, but also can cause bandwidth and financial losses for other affected parties.
8. Running any unauthorized data packet collection programs on the wireless fidelity (Wi-Fi) connection is prohibited. Such practices are a violation of privacy and constitute the theft of user data.
9. Using college wireless fidelity (Wi-Fi) connection must comply with all applicable laws and policies and rules of the college, including, but not limited to, the standard policies of College's Internet Service Provider, Student Handbook, and M.C.E. Society Code of Conduct and Internet acceptable use policy.
10. Using college wireless fidelity (Wi-Fi) connection is a privilege, not a right. Such use is subject to temporary and/or permanent disablement if the College determines that such utilization of college wireless is in violation of law, policy, or rule; violates or interferes with others' privileges, rights, or use of college resources; and/or interferes with network performance, network access or normal college business.
11. Wireless users may not use wireless technology for commercial or financial gains.
12. Access to Internet via wireless technology also makes it very easy to download or copy files, graphics and copyrighted material from others. So wireless users must comply with

all copyright and other laws relative to the intellectual property rights of others. Wireless users using or downloading anyone else's files, image, or software (collectively "materials") must comply with all copyright and trademark laws of perspective material. Please treat someone else's materials as their properties not yours.

13. Users must not use or distribute any virus or other tools by which user or others might attempt to accomplish network disruption. Any attempt at disruption of network technology is unacceptable. Here are few examples:
 1. Broadcast a storm of packets, causing excessive network traffic, making the network run slowly for others.
 2. Run processes on computers to bog them down, making them less useful for others.
 3. Break computer security.
 4. Cause broadcast of email.
 5. Destroy others' files
14. Users should never share user-id and password with anyone, not even to "lend" account to them temporarily. Anyone who has your user-id and password can use your account, and whatever they do that affects the system will be traced back to your username ; if your username or account is used in an abusive or otherwise inappropriate manner, you will be held responsible.
15. All other standard usage policies for M.C.E. Society networks apply to the wireless network as well.

STUDENTS, FACULTY, AND STAFF THAT USE THE WIRELESS FIDELITY CONECTION ARE ASSUMED TO HAVE ACCEPTED THE ABOVE RULES AND CONDITIONS REGARDING THE WIRELESS FIDELITY CONECTION. STUDENTS VIOLATING THE WIRELESS FIDELITY CONECTION ACCEPTABLE USE POLICIES WILL BE DISCIPLINED BY THE ITS DEPARTMENT. VIOLITING THESE POLICIES ALSO CONSTITUTE THE LOSS OF TECHNOLOGY PRIVILEGE AND A FINE UPTO Rs.5000/- WILL BE LEVIED ON THE VIOLATORS.

Disclaimers

- ITS Department, Employees and M.C.E. Society are not responsible for any damages incurred, including, but not limited to, loss of data resulting from delays or interruption of service, for the loss of data stored on network resources, or for personal property used to access college's resources.
- ITS Department, Employees and Olivet will not be responsible for the accuracy, nature, or quality of information stored on college resources or gathered through corporation-provided access.
- ITS Department, Employees and M.C.E. Society will not be responsible for unauthorized financial obligations resulting from use of corporation-provided access.
- Further, even though M.C.E. Society may use technical or manual means to regulate access and information, these methods do not provide a foolproof means for enforcing the provisions of this policy

Information Technology Services at M.C.E. Society reserves the right to change the usage policies and guidelines as necessary, for the sole benefit of students, faculty, and staff, to provide a safe and reliable computing environment.