

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

M.C.E. Society's Abeda Inamdar Senior
College of Arts, Science and Commerce.

1.2 Address Line 1

2390B, K.B.Hidaytullah Road, New Modikhana,

Address Line 2

Azam Campus, Camp,

City/Town

Pune

State

Maharashtra

Pin Code

411 001

Institution e-mail address

principal-aisc@azamcampus.org

Contact Nos.

020-26446970

Name of the Head of the Institution:

Dr. E. M. Khan

Tel. No. with STD Code: 020-26446970

Mobile: 9422013735

Name of the IQAC Co-ordinator: Dr. Shaila Bootwala

Mobile: 9422025919

IQAC e-mail address: iqacaisc@yahoo.com

1.3 **NAAC Track ID**(For ex. *MHCOGN 18879*) 12719

1.5 Website address: www.abedainamdarcollege.org.in

Web-link of the AQAR: <http://www.abedainamdarcollege.org.in/pdf/AQAR-2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.15	16.2.2004	16.2.2009
2	2 nd Cycle	A	03.14	05.1.2013	04.1.2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 20.02.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- | | | |
|-----------|-----------|---------------------------------------|
| i. AQAR | 2014-2015 | (01/07/2015) |
| ii. AQAR | 2013-2014 | (17/04/2015) |
| iii. AQAR | 2012-2013 | (21/10/2013) Uploaded on NAAC website |

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys. Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune
University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NO

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

15

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

02

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. 15 Faculty 09

Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Abeda Inamdar Senior College has completed 25 years this academic year. IQAC took a lead in planning and execution of the Silver Jubilee Celebration programs of the college.
2. New ideas like Interfaculty sports and inter faculty cultural program competitions were introduced.
3. E-waste awareness and collection drive was taken up .
4. Under the guidance of the IQAC The college organized one International and Three National Conferences successfully.
5. Various skill based courses were introduced at the P.G level
6. IQAC has guided 5 faculty members to apply for grants for research projects. And an amount of Rs. 1255000/-has been sanctioned by UGC and BCUD for research projects.
7. Under the guidance of IQAC co-curricular activity weeks were organised by the Arts, Commerce , Science and computer science faculties. These were named as “Arts Festival” “Comm Fest”, “Science Festival” and “Digi Fest”. Through a tie up with ETV , all these activities were aired through a 30 mins program on television. Thus during the year the college received air time of 120 mins.
8. State Level , “Trilingual lady Taherunnisa Elocution Competition” was organized by Urdu, Hindi and Marathi Department under the guidance of IQAC.
9. A week long Bank Training Program at Muslim Co-operative Bank was organized for the T.Y.B.Com students where the students were given practical exposure regarding day-to-day working of the bank and its functions.
10. A gala felicitation program to felicitate various academicians who have facilitated the growth and development of the college in the past 25 years was

2.15 Plan of Action by IQAC/Outcome: **Please Refer to Academic Calendar as Annexure A**

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.All activities of the college were planned at the beginning of the year	1. All departments successfully executed the planned activities
2. All departments submitted a departmental budget which was approved in the beginning of the academic year.	2. As departmental budgets were approved at the beginning of the year, the heads received financial autonomy to carry out the various planned activities of the department without

	further consultation with the principal.
3. Continuation of the system of Inter departmental audit initiated in the Academic Year 2013-14, and initiation of external Academic Audit. For the process of external audit each pair of Parallel heads were requested to invite one external expert to verify their academic work and record keeping process. The external expert would certify the same for both the departments. Each pair of Parallel heads was given the choice to invite one or two external experts for the external academic audit of their departments.	3. This year, the Heads of departments of each Parallel Department together with an invited external expert, cross- checked and verified the documentary evidence of information submitted for inclusion in AQAR. They also checked the yearly routine performance of the parallel departments and certified the same as being complete.
4. As the year 15-16 marked the silver Jubilee Year of the College, it was decided to give wide publicity to all the major events of the college.	4. The college tied up with the E TV and received air time of 120 mins, through four episodes of 30 mins each. The “Comm Fest”, of Commerce Students, the “Arts Fest” of arts faculty students, the “DigiFest” of computer Science Students and “Science Festival” of Science Faculty Students were aired. The college is in the process of uploading these videos on You Tube and putting up the links on the college Website.
5. Feedback on biometric attendance continued	5. The system of forwarding the feedback on the biometric system to the various individuals and heads, so that deviations in attendance can be pointed out and corrective action taken was continued during the present year too.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes

☐ Y

No

☐

Management

☐ LMC

Syndicate

☐

Any other body

☐

Provide the details of the action taken

The AQAR was placed before the Local Management Committee of the college at the LMC meeting on 23rd April 2016. The management appreciated the efforts of the college towards quality improvisation.

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PART B

AQAR 2015-16

Criterion I-Curricular Aspects

1 Curricular Aspects 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	-	03	-
PG	14	-	14	
UG	15	-	08	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	02	-	02	02
Certificate	03	-	03	03
Others	--	-	--	-
Total	35	--	30	05
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The U.G. and P.G. curriculum of all the courses offers a number of elective options. Along with the approved core subjects of the University curriculum, a student is allowed to offer any elective option. An option is also available to the student to pursue any certificate courses offered by the college, along with the regular degree program.

S.No	Subject	Core Papers	Elective options
1	English(M.A- II)	01	Choice of 3 out of 8
2	Sociology(M.A- II)	02	Choice of 2 out of 4
3	Political Science(M.A.-II)	03	Choice of 1 out of 4
4	Economics(M.A.-II)	03	Choice of 1 out of 4
5	M.Com.-I	04	Choice of 1 out of 8
6	MCA Science III	05	Choice of 1 out of 4
7	MCA Commerce III	05	Choice of 1 out of 3

9	MSc Maths Part-II	3	Choice of 4 out of 10
10	MSc Chemistry Part-II	1	Choice of 1 out of 5
11	B.Sc. Chemistry	1	Choice of 1 out of 6

In addition to the elective options the SPPU has made it mandatory to undertake Skill Development programmes at the P.G Level during the second year. There are options given to each faculty related to their subjects.

Subject	Skill Development Options
MA English, Urdu, Political Sc.	Choice of 1 out of 9
MA Sociology, Economics	Choice of 1 out of 10
M.Com	Choice of 1 out of 10
MCA Commerce II	Choice of 1 out of 10
MCA Science II	Choice of 1 out of 12
M.Sc. Maths	Choice of 1 out of 12
M.Sc Chemistry	Choice of 1 out of 12
M.Sc Micro	Choice of 1 out of 12
MSc Part-II	Choice of 1 out of 12

(ii) **Pattern of programs:**

Pattern	Number of programmes
Semester	22
Trimester	-
Annual	07

1.3 Feedback from stakeholders*

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback

Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

Please refer to Annexure I (Page No. 34)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Third Year Syllabi have been revised in all the faculties in this Academic Year 2015-16
SPPU Board of Studies revised the T.Y.B.A. syllabi for general and special courses at third year level.
The syllabi were brought up to date with current trends in the fields of respective subjects. New text books prescribed for the languages.
In T.Y.B.Sc. Computer Science change and additions of few topics in subjects and practical have been made.
B. Com.: Syllabus for Third year B.Com undergraduate programs has been changed by the University of Pune during the academic year 2015.

BBA: Syllabus is updated every 3 years by the University to map with the current Industrial requirements. Syllabus for Third year BBA undergraduate programs has been changed by the University of Pune during the academic year 2015-16.

T.Y.B.C.A.: Syllabus of Sem –V and SemVI (2015-2016) of class TYBCA is changed. Practical Slips are also revised according to new changed Syllabus.

M.C.A: Practical slips of MCA (Com) II revised as per the new syllabus. Evaluation guidelines for Industrial projects too have been updated by the University during the current year.

1.5

Any new Department/Centre introduced during the year. If yes, give details.

No

However the College has applied to the University to begin the BCA (Science) program from the Academic year 2016-17. Permission for the same is awaited.

Criterion – II - Teaching, Learning and Evaluation

2

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Principal)
79	63	14	01	01

2.2 No. of permanent faculty with Ph.D.

27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Asso. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
63	0	0	0	0	0	0	0	63	0

No. of Guest and Visiting faculty and Temporary faculty

2.4

Guest	Visiting	Temporary
0	4	63

2.5 Faculty participation in conferences and symposia

No. of Faculty	International level	National level	State level	Others
Attended Seminars/ Workshops.	49	78	20	07
Presented Papers/Poster	41	63	12	03
Res. Persons	01	06	0	09

2.6

Innovative processes adopted by the institution in Teaching and Learning

a)	<p>The Arts faculty conducted the following programs as innovative teaching learning methods:</p> <ul style="list-style-type: none"> • Workshop for PG students on ‘Innovative Use of Technology for Humanities’, • Poetry reading and recitation • Novel Base Movies, • Screening of documentaries. • Mock Parliament, • Street Play, Seminars, Poster and Presentation competitions • Study Tour to the Various Forts, • Special classes for ‘Modi Script’
b)	<p>The Science faculty has adopted following innovative teaching learning methods:</p> <ul style="list-style-type: none"> • Rapid Assessment on every practical, • Use of power point presentations, seminars, • skill development workshop in food technology, • field visits to Industries, educational and Research Institutes, • Use of animations during theory classes, • Case studies, e-assignments, Guest lectures on related topics, www.easyclass.com as knowledge harvesting tool under ICT, Computer aided demonstrations. • Mini Projects. • Demonstrations of simple Physics experiments. • Teaching through direct internet usage in the smart classroom.
c)	<p>The Commerce faculty has adopted following innovative teaching learning methods:</p> <ul style="list-style-type: none"> • Business communication workshop was organized for SY BCOM students on Written and Oral communication Skills. • students were guided for making movie so as to equip them with use of technology in Communication • Power point presentations are used for T.Y.B.Com students to make difficult concepts like Process costing easy and clear. • Use of ICT in Teaching and Learning • During the Commerce Week, a business environment is simulated and students explore their academic understanding of various commercial concepts and theories through role plays, mock enactments, business transactions, management games, presentations etc.

	<ul style="list-style-type: none"> • Quiz, seminars, group discussion, and classroom test, teaching and learning through direct internet usage in classroom, case studies and e-assignments are conducted for the students. • Experiential Learning is a technique used by the Faculty of Commerce. The students are encouraged to operate in a business environment and put their academic knowledge to use in this business environment. This business environment is created for the students during events like “Commerce Week” and “Management Fiesta”. • Students are encouraged to participate in online test for programming language like Advanced Web Technology organized by IIT Bombay. • Value added Course (Soft Skill Course) for students to promote functional knowledge and application skills to increase student’s academic progression and employability • Students are encouraged to make audio visual presentations.
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2.7 Total No. of actual teaching days during this academic year :

UG: 191 days and PG: 241 days

**2.8 Examination / Evaluation Reforms initiated by the Institution
(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

Credit system. Open book tests, MCQ introduced for Internal evaluation, University has introduced Bar Coding and provision for getting Photocopy of Answer Sheet

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

24

2.10 Average percentage of attendance of students

73

2.11 Course/Programme wise distribution of pass percentage

Please Refer to Annexure II (Page No. 35)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The IQAC has assigned the responsibility to each head to monitor the teaching learning and internal assessment process in their respective department.
2. Biometric attendance record is sent to every head by the in-charge person and cognizance of the same is taken. Any deviations from the time table are pointed out by the head.

3. Vice –Principal of the college monitors the performance of the various heads.
4. A timetable of each laboratory and class room is submitted together with the individual work load of each faculty member, to the Principal and Supervisor, so that either of them can at random conduct a surprise check on the availability and functioning of any staff member.
5. IQAC collects feedback about the teaching ability of each teacher at departmental level from the students and Head of each department is advised to analyze the feedback and a report about the same is given to the concerned teacher. The head further monitors the improvement made by the concerned teacher.

2.13

Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty
Refresher courses	2
UGC – Faculty Improvement Programme	3
HRD programmes (Staff Academy)	4
Orientation programmes	1
Faculty exchange program	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	2
Others	16

2.14

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	0	0	0
Technical Staff	24	0	0	0
Peon	15	0	0	0

Criterion – III - Research, Consultancy and Extension

3

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- a) A research committee comprising of eight members has been formed by the college which co-ordinates various research activities in the college. It motivates the teaching staff to write proposals for research projects, to write research papers and to attend research conferences. It also takes care of proper disbursement of funds to buy important equipments required in research in various departments. It has inspired departments to organized research conferences on relevant topics.
- b) The management promotes research activities in the college by providing funds to the staff for attending conferences and travel grant for presentation of research papers. Further duty leave is given to staff to attend conferences and present papers.
- c) As per the University norms the college has appointed an ARC (Academic Research Coordinator). The ARC aids the staff to apply for maximum research grants as well as in the settlement of accounts with the University.
- d) IQAC has taken initiative to procure permission and grants for the Avishkar Lecture series conducted by Microbiology department.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted for sanction
Number	2	07	06	5
Outlay in Rs. Lakh	4,30,000	3,45,000	15,40,000	12,55,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	29	04	02
Non-Peer Review Journals	01	--	--
e-Journals	01	--	--
Conference proceedings	16	46	04
Total	47	50	06

3.5 Details on Impact factor of publications

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total Grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-16	BCUD	690000	345000
	2014-16	UGC	1255000	0
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	1945000	345000

3.7 No. of books published

i) With ISBN No Chapters in Edited Books

ii) Without ISBN No

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DBT

DST-FIST DPE

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE

3.10 Revenue generated through consultancy in INR

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	3	0	1	0
Sponsoring agencies	BCUD	BCUD UGC	-	BCUD	-

3.12 No. of faculty served as experts, chairpersons or resource persons

09

3.13 No. of collaborations

International 1 National 0 Any other 03

3.14 No. of linkages created during this year

02

3.15 Total budget for research for current year in lakhs:

From Funding Agency	1945000
From Management of University/College	2000000
Total	3945000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	02	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Guides 11

Students 29

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 1 Project Fellow 0

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="4"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="12"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

Uni. forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>	NCC	<input type="text" value="3"/>
NSS	<input type="text" value="12"/>	Any Other	<input type="text" value="1"/>		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized a 7 days Residential NSS special winter camp at Koregaon Bhima village.
- NCC unit organized Clean India Campaign, Swacchha Bharat (Central Govt. Initiative), Republic Day Parade and NCC Day Celebration to create awareness.
- Swacchha and Swastha Bharat Abhiyaan
- Tree Plantation and Plastic Free Campus Drive.
- Free Medical Check-ups
- Blood Donation, Cloth donation drives, Rallies, Marathons
- Women Empowerment Sessions
- Cyber Crime Anti terrorism and anti narcotics awareness Workshops
- Visit to Orphanage, E waste awareness Week

Criterion – IV

4 Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Sq. Ft.)	112000	2470	Management	114470
Class rooms	53	2	-	55
Laboratories	28	0	-	28
Seminar Halls	2	1	-	3
No. of important equipments purchased (\geq 1-10 lakh) during the current year.	-	02	UGC	02
Value of the equipment purchased during the year (Rs. in Lakhs)	-	6,78,437/-	UGC	6,78,437/-
Others	-	-	-	-

4.2 Computerization of administration and library

<p>Use of ICT in Library Activities:</p> <ol style="list-style-type: none"> 1. Book Accessioning 2. Online Public Access (OPAC) 3. Issue and return 4. Journals & Magazine Accessioning 5. Barcode Technology 6. ID Card Generating 7. Book Card Printing 8. Book Scanning 9. The details of all students , addresses, telephone numbers, parents details , subject combinations, caste , class and fee details are available through a college ERP system 'Vriddhie'
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Details of Computers in Administration & Library:

Administration	No. of Computers	Library	No. Of Computers	Total
Vice Principal	1	Book Issue Section	09	
Principal	1	E -Library	71	
Back office	7			
E-Administration	4			
Account Department	4			
College Office	3			100
Total	20		80	

4.3

Library services:

- a) Book Lending
- b) Referencing,
- c) Reprographic Facility
- d) Book Bank
- e) Inter Library Loan
- f) Internet in Digital Library
- g) Reading Hall

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18655	1996929.65	736	124843.50	19391	2121773.15
Reference Books	16933	6377284.82	83	32841.00	17016	6410125.82
e-Books					3610	
Journals	28	32150.00	--	--	28	32150.00
e-Journals	16	30380.00				
Digital Database	http://nlist.inflibnet.ac.in/					
CD & Video	1699	280244.65	27	15496.00	1726	295740.65
Others (specify)	-					

4.4

Technology up gradation (Overall)

	Total Computers	Comp Labs	Internet	Browsing Centers	Comp Centers	Office	Dept.	Others
Existing	503	10 (328)	-	1 (71)	-	11	93	Scanner-6 Printers-62 LCD-17
Added	26	18	-	-	-	1	7	Printers - 7
Total	529	10 (346)	-	71	-	12	100	Scanner-6 Printers-69 LCD-17

4.5**Computer, Internet access, training to teachers and students and any other program for technology up-gradation (Networking, e-Governance etc.).**

1. The college as a whole has 529 computers. All the computers are connected to lease line internet having speed of 156 mbps. The college campus as a whole is secure Wi-Fi enabled with speed of 54 mbps along with 5 routers. Every student and staff is provided as a Wi-Fi connection on his/her laptops, tablets or smart phones.
2. The Computer Science Department has adopted client-server technology with Dell Xeon 410 Server having 150 clients. Technical up gradation of machines, software's and anti viruses of all the departments of senior college is maintained by department of Computer Science. We have Seqrite Endpoint Security antivirus solution with 249 clients which, is managed centrally. Some machines of E-Library and other departments are maintained by Hardware Academy of Azam Campus under Annual Maintenance Contract (AMC) and the contract is renewed every year.
3. The college has adopted the ERP software Vridhhi. Thus teachers and students can communicate and exchange notes and feedback through this ERP software. This software also helps in smooth and easy Online Admissions. Time tables and upcoming events are also displayed through this software. Teachers can maintain their daily teaching plan using the E-teacher diary provided by the software.
4. The college is equipped with smart class technology which uses all interactive modules like videos and presentation and these methods of teaching become appealing to students. This kind of education promotes more interaction between teacher and student with more participation from both sides. One more classroom (No. 110) has been upgraded with Short Throw LCD Projector.
5. UPS backup for LAB – I , II, III Office 20 K.V
LAB IV, V 20 K.V, E-Library 30 K.V,
LAB VI, VII PG Building 10 K.V + 5 K.V
Library 3 K.V + 3 K.V and Exam 2.5 K.V

4.6**Amount spent on maintenance in lakhs:**

i) ICT	224042
ii) Campus Infrastructure and facilities	4345579
iii) Equipments	56810
iv) Others	1390252
Total	6016683

Criterion – V- Student Support and Progression

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

All activities to be organized related to student support services are discussed and finalized in the first meeting of IQAC. The budget for the same is sanctioned. The Heads and coordinators are required to submit reports at the end of each term. The secretary, IQAC monitors the execution and progress of all these activities. Reminders for completion of activities are sent through IQAC.

1. The IQAC organizes a Principal's address, faculty wise at the beginning of the year. Address is aimed at making the students aware of the facilities and opportunities provided by the institute.
2. All first year students are given information about the various programs, scholarships and concessions like National Merit Scholarships, Scholarships for Reserved Category Students, Minority Scholarships, State Government, Central Government and other corporate scholarships.
3. Notification about University schemes like earn and Learn, Special guidance scheme for communication skills, Anti-Ragging Regulations, Discipline are made through Student Welfare Association.
4. IQAC organizes Activities to create Gender Sensitization amongst students.

5.2 Efforts made by the institution for tracking the progression

There are 14 post graduate programmes and 3-Ph.D. programmes offered by the college. Most of the students prefer to continue their post-graduation at the same place.

In addition many students go for admission to the College of Education, and Management Institute which are run by the parent society.

Further the college has an alumni association with which the students are associated. Efforts are made to contact students through e-mails sent to them through the alumni association.

The students keep in touch with faculty members and a few pay regular visits to the college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
3801	1071	18	0	4890

(b) No. of students outside the state 446

(c) No. of international students 228

Men	No.	%
(UG+PG)	1783	36.46

Women	No.	%
(UG+PG)	3107	63.54

UG

Last Year						This Year					
G	SC	ST	OBC	PC	T	G	SC	ST	OBC	PC	T
3500	105	02	47	12	3666	3654	103	01	37	07	3802

Demand ratio 1:1.25

Dropout % - 2

PG

Last Year						This Year					
G	SC	ST	OBC	PC	T	G	SC	ST	OBC	PC	T
936	20	-	23	03	982	1061	18	-	-	07	1086

Demand ratio 1:1.15

Dropout % - 0.2

5.4

Details of student support mechanism for coaching for competitive examinations

The PAI Career Academy, a special initiative of the college, enrolls students for various competitive Examinations and trains them free of cost. The coaching is imparted for Banking, railway, Air force, Airmen, Army, Navy, Coast Guard Officers, MPSC & Maharashtra Police recruitment. Out of station students are given free hostel accommodation as well as food.

No. of students beneficiaries

156

5.5

No. of students qualified in these examinations

Sr. No.	Name of Exams	Number of the students enrolled	No of students Appeared	No of students qualified
1	AFCAT	62	07	03
2.	IBPS Banking	30	06	01
3.	Combined Defense Service Examination	20	06	01
4.	NDA	03	01	01
5	MPSC	03	03	02
6	Railway Recruitment Board, Mumbai	36	06	Result awaited
7	AIRMEN	02	--	----
8	Total	156	29	07

5.6

Details of student counselling and career guidance

No. of Students	Details of counselling and career guidance Programme
100	NCC opportunity in Defense forces, Air force Airmen , Army , Navy , Cost Guard Officers, MPSC & Maharashtra Police recruitment were explained by Colonel L. K. Singh.
140	How to crack competitive exams in Banking and Insurance sector a lecture in association with Department of Commerce, Savitribai Phule Pune University and Institute of Chartered Accountant of India Prof. Shripad Pendse and Prof. Dixit, Institute of Chartered Accountant of India.
100	A lecture by Mr. Gurudatta Dhanokar, Director, Value Ideas Investment Services Pvt. Ltd. on career opportunities in the field of Finance and Investment with special focus on Capital Market.
300	A two days Business communication workshop on the topic 'Communication Skills' was conducted for S.Y. B. Com. Students.
172	Guest Lecture on 19 th Aug 2015. Mr. Sufiyan Shaikh (Team Leader) from All scripts Pvt. Ltd. Guided the students about recent trends in I.T industry.
89	Counseling regarding adjustment issues and career guidance was given by Psychology department.

5.7

Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	295	38	150

5.8

Details of gender sensitization programmes

A gender sensitization program was organized on 23rd December 2015 by Gender Champion Groups in association with IQAC. Street Plays, Group Dances were presented by the students on the theme of "Gender Sensitization"

5.9

Students Activities**5.9.1 No. of students participated in Sports, Games and other events**

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events**Sports**

State/ University level National level International level

Cultural

State/ University level National level International level

Other Events (Exhibition, Poster Competition, Seminars)

State/ University level National level International level

5.10

Scholarships and Financial Support

	2014-15		2015-16	
	No. of Students applied	Amt.	No. of Students applied	Amt.
Financial support from institution (Sports students con cession)	19	1,36427/-	11	25,295/-
Financial support from government				In Process
SC	135	6590/-	112	
NT	32	20775/-	32	
SBC	05	--	3	
OBC	77	--	75	
ST	02	--	01	
Total	251	27365/-	223	
Financial support from other sources				
EBC	10	--	1	
Ex servicemen and Defence	12	3565/-	10	
State Govt. Post Metric Minority	291	--	739	
Eklavya Sahaya	29	--	9	
Krantijyoti Savitribai scholarship	14	65000/-	11	
Arthik Durbal	27	108000/-	9	
Rajya Sarkar Khuli /Phy/Maths Sch	0	--	11	
Gunwant Sch. Arthik Sahay	93	798000/-	41	
Rajashree Shahu Maharaj Sch	0	--	5	
Central Govt. Post H.Sc. Minority Sch	0	--	0	
State Govt. Handicap Scholarship	0	---	2	
Pri./Sec. teachers concession	01	465/-	1	
Total	477	253880/-	839	
Number of students who received International/ National recognitions	---	---		
Scholarship from other sources	--	--	--	

5.11 Student organized / initiatives

Fairs

College Level

03

State/ University level	01	National level	-	International level
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Exhibition

State/ University level	-	National level	-	International level
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5.12 No. of social initiatives undertaken by the students

01

5.13 Major grievances of students (if any) redressed

nil

Criterion – VI - Governance, Leadership and Management

6

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission Statement: Read to Lead

Vision: Education to the minority section of the society belonging to the socially, educationally and economically weaker background.

To educate is to empower

To educate women is to empower a nation

6.2 Does the Institution have a management Information System

- a) The flow of information between the management and the college, moves from the college Management to Principal to Head of the Department to the teachers and the students. The management committee's vision leads to developing the objectives which are fulfilled with the help of facts and information provided by The Principal, H.O.D's and teachers. Objectives are set by the Management and percolate down to the teachers and students through the Principal and HOD's. Required Information and data is forwarded to the Management periodically.
- b) The college uses the ERP software "Vridhhi". All data pertaining to students, salaries, fee receipts, profile of teaching staff etc. is available to the management for decision making as and when required.
- c) The College is also registered on MIS portal of Government of India,

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- a) Some faculty members actively participate in Syllabus restructuring workshops.
- b) Some of the faculty members are on the Board of Studies of SPP University and are actively involved in the Syllabus restructuring process.
- c) The college offers subject related skill development autonomous certificate courses (ACC) to inculcate an in-depth academic and practical knowledge of the various subjects.(ACC like tally, bank training)

6.3.2 Teaching and Learning

- a) ICT methods are adopted for teaching purpose. Three class rooms have been developed as smart classrooms.
- b) Students participate in various research competitions and make oral and poster presentations
- c) Final year Post graduate students are guided to take up research projects on such topics which will lead to a placement after completion of the program
- d) Students' participation in international and national conferences.
- e) Guest lectures on special topics.
- f) Remedial coaching, seminars, Group Discussions, Educational Tours are organized for

- the students.
- g) Organization of events like Zoospardha, Mock Parliament, Wall magazine, role plays, students magazines etc
 - h) Organization of competitions like Best Manager Contest, Use of Management Games to understand certain management concepts, Academic Quiz Competitions, presentations, role plays and debates on academic topics..

6.3.3 Examination and Evaluation

- a) The College appoints an internal squad during all examinations.
- b) CCTV cameras are installed in the examination building.
- c) The college organizes an Internal CAP for the Term End examinations and the First Year Annual Examinations.
- d) Regular class test are held for internal assessment.
- e) Orals are also included in practical work.
- f) Class room seminars and presentation on research paper and on modern techniques.
- g) Quiz Competitions, presentations and debates on current topics of academic interest
- h) Continuous assessment through a bouquet of methods like class test, quiz, presentation, for all P.G sections

6.3.4 Research and Development

- a) Staff members apply and get funding for Minor and Major Research Projects sponsored by BCUD and UGC.
- b) Conferences and symposia are attended by staff and students.
- c) Research papers published and posters presented by staff and students.
- d) One International and three National Seminars/conferences were organized
- e) Lectures of scientists and researchers were organized.
- f) 04 students enrolled for Ph.D. in English (01 International), 01 student for Ph. D. in Chemistry and files of 10 students are under process for confirmation of admission in Commerce for PhD.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- a) Central Library has 36407 books, Text and reference books in addition to 3610 e-books and 28 Journals.
- b) In addition the departments have individual departmental Library.
- c) 03 photo copiers are available in the exam department which facilitates the copying of question papers in time.
- d) Water purifiers are available so that staff and students get pure drinking water.
- e) 79 portals are available for students in digital library for reading study material.
- f) Purchase of new instruments and consumables are done as per requirements.

6.3.6 Human Resource Management

- a) Required Qualified staff is appointed
- b) Faculty development programs are organised.
- c) Staff members are relieved to attend Orientation and refresher programs.
- d) Staff members are encouraged to pursue further education.
- e) Training in latest Computer Applications is provided to interested staff.
- f) The Management has floated a staff Co-operative Credit Society. The staffs are free to save with the said society as well as avail the opportunity for loans.
- g) The Management has a Unani Medical College. The staff can avail subsidised medical treatment at the said hospital.

6.3.7 Faculty and Staff recruitment

- a) Faculty and staff are recruited on merit basis as per UGC and university norms.
- b) If required visiting and guest faculty are invited

6.3.8 a) Industry Interaction / Collaboration

- b) Collaborative Project between ISTRA and Kansas Medical Center, USA.
- c) M. A. Rangoonwala College of Dental Sciences and Research Center, Pune.
- d) Muslim Bank provides hands on training to all our Third Year B.Com students on banking activity.
- e) 02 MOU have been signed by Department of Chemistry.

6.3.9 Admission of Students

- a) Online Admission procedure is adopted.
- b) Students are admitted on merit basis at P.G Level.
- c) All U.G. admissions are based on first come first served basis. The college admission process follows the process required for linguistic and religious minority educational institutions.

6.4 Welfare Schemes for

Teaching	Loan facility available from Azam Credit Society. Concessional rates at Unani Medical College and MA Rangoonwala College of dental sciences.
Non-teaching	Loan facility available from Azam Credit Society. Concessional rates at Unani Medical College and MA Rangoonwala College of dental sciences.
Students	Poor fund (contributed by teachers). Names of bright and needy students are forwarded to student welfare committee for absorption in earn and learn scheme. Some teachers are members of a public Trust. Through the trust they aid poor students with their fee payments. They further run a parallel earn and learn scheme for poor students.

6.5 Total corpus fund generated: The College has Fixed Deposits worth Rs. 35,00,000/-. However during the year 15-16, no addition to the corpus fund was made.

6.6 Whether annual financial audit has been done: Yes.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Senior/experienced staff from other colleges	Yes	HOD of other departments
Administrative	-	-	Yes	LMC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	No
For PG Programmes	No

The college conducts the Central Assessment Program for all First Year undergraduate examinations. The college declares the First Year results within 30 days of holding the examinations.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University has introduced the credit system for all P.G courses. Under the credit system, 50% of the marks are for internal assessment. This assessment can be done in a variety of ways, such as presentations, assignments, tests, group work etc. Thus the University is moving from an examination system that gives marks for memory to an examination system that evaluates the actual learning of the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The University has given the affiliated colleges the autonomy for the conduct of the First Year Undergraduate Examination, Central Assessment Programme and the declaration of results.
- For the under graduate courses at second and third year, 20% marks are included from Internal assessment, which is autonomous to the college.
- At the post graduate level, credit system has been introduced which has 50% weight-age from internal assessment and evaluation. This evaluation process is autonomous.

6.11 Activities and support from the Alumni Association

The College has a registered Alumni Association. The college Alumni conducts various programs for the present students. Till date alumni association has collected Rs.5,25,000 and a fixed deposit of the said amount is held with the Muslim cooperative bank. Regular meetings are held by the Alumni Association and they constantly endeavor to provide new and different inputs and experiences for the current students. A five days workshop on food preservation and nutrition was organized by alumni Association. Two of our Alumni gave lectures to the present students regarding awareness on Social Issues,

6.12 Activities and support from the Parent – Teacher Association

- PTA Meetings are organized by various departments. Feedback and suggestions from the parents are taken at PTA meetings. Parents are requested to come forward and contribute towards quality improvement through suggestions.
- Parents of outstanding students are felicitated during the Annual Social Gathering as well as at departmental P.TA's

6.13 Development programmes for support staff.

- I.T Training for appearing for MS-CIT is provided to the supporting staff. This certificate course enables the staff to effectively use the computer for various departmental works.
- Staff members are encouraged to pursue higher education. All supporting staff that takes admission for higher education is granted a 50% fee concession by the

management. The college provides English language training to support staff. Demonstration on use of Fire Extinguisher is organized for the staff members. Fee concession is given to the wards of supporting staff studying in the campus.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

The campus has large number of trees. The society maintains the greenery and cleanliness of the campus by employing a large number of maintenance staff. Dust bins are available at every 100 mts. The grass out-field with a 400 meter professional running track on the circumference of this field is maintained by sprinklers. Green galaxy, a beautiful Open classroom surrounded by greenery is maintained by the parent society. Sanitary bins are maintained throughout the year. The campus is a horn free, dirt free and tobacco free zone.

A botanical survey was taken up by the Botany Department this year. All the trees were named with the vernacular and scientific names. A database of types and number of plants was prepared. This database has recorded Sixty Two Plant Species totalling Four Hundred Forty Nine Trees in the Campus.

Criterion – VII - Innovations and Best Practices

7 Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

- a) The on line attendance system was incorporated in the ERP system of the college during the year. Thus as soon as a student was marked absent an sms was sent to the parent informing them about the absent status of their child.
- b) To involve all the students in sporting and cultural activity , interfaculty sports and cultural competitions were introduced during the year.
- c) As the year 2015-16 marked the silver jubilee year of the college, a gratitude function was organized in which the college felicitated all academicians and others who have aided the college in its growth and development. Prominent film personality , Mr. Boman Irani did the honors.
- d) The college initiated a tie up for the academic year with Etv and received airtime coverage of 200 minutes.
- e) Parallel department system for verification of documents and records is continued from last year with the addition of the external expert verification component being added.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Academic calendar is prepared in the beginning of the year and as far as possible adhered to.
- b) Workload is distributed among staff members in the departmental meeting at least One week prior to the commencement of the term. Workload is distributed taking into account the interest and expertise of the individual staff members to teach a particular subject/paper.
- c) Various committees are made to look after the smooth functioning of the administrative and extracurricular aspects of the college.
- d) Feedback meetings are taken by the HOD regularly during the year.
- e) At the end of each term a compliance report is prepared to track the implementation of the scheduled events and same is submitted to the college office and IQAC
- f) Budget for activities is prepared and sanctioned at the beginning of the year. This provides financial autonomy to the various departments and committees. The same is adhered to as much as possible and reports with photos are prepared.

7.3 Give two Best Practices of the Institution

- a) External and internal validation of departmental functioning.
- b) Interfaculty Sports and Cultural Competitions

Please Refer to Annexure III (Page No. 35& 36)

7.4 Contribution to environmental awareness / protection

- a) Significance of safe disposal of various chemicals is taught to students.
- b) Street Plays were organized by students on Environmental Issues to create awareness.
- c) Experiments in Green Chemistry for post graduate classes are conducted according to prescribed syllabus of the University.
- d) Poster completion on topics like population explosion

- e) As the year 1015-16 marked the silver jubilee year of the college a week long e waste awareness drive was organised. Guest lectures, poster competition and street plays on on e waste management were organised. A survey on e- waste awareness amongst the population living around the Campus was conducted and the findings have been forwarded for publication.

7.5 Whether environmental audit was conducted?

Environmental Audit has been conducted.

7.6 Any other relevant information the department wishes to add.

SWOT Analysis

Strength

- a) The college is located in the heart of the city and has been ranked consistently among the five best colleges of Pune (India Today Survey 2010-2015); further Pune being an educational hub, a number of students from around the country and globe are attracted for admission to the college. During the current year the college had around 448 students from various states of India like Gujarat, West Bengal, UP and the various north eastern states. Further the college had 228 international students from countries in the gulf region, various African countries, other nations like Shri landa, Afghanistan, Turkmenistan etc.
- b) The college has a young, dynamic, enthusiastic, fully qualified (Ph.D./NET/SET) dedicated and student friendly staff.
- c) Guest lecturers, workshops, seminars, academic visits, intercollegiate competition, demonstrations, hands on trainings and conferences are being organized for the benefit of the students.
- d) Staffs are involved in active research through Minor Research Projects (MRP) funded by UGC & Board of College & University Development (BCUD), Savitribai Phule Pune University.
- e) A Large number of UG and PG programmes are offered by the college.
- f) Job oriented autonomous certificate and skill oriented courses are also offered by the college.
- g) The passing percentage of the college is more than the University passing percentage.
- h) Beautiful clean, green and Wi-Fi enabled campus provided to stake holders.
- i) Students are trained for appearing at various Competitive Examinations
- j) The college is a study centre for IGNOU with more than 1200 students registered.
- k) The college enjoys the unique status of being the alma mater of many first generation learners.

Weakness

- a) Most of the students are from vernacular medium and need training in communication skills and English language skills.
- b) As no cut-off percentage is laid down for admission to under graduate programs, many students with low percentage are provided with opportunity to learn but the overall passing percent although higher than University is still lower than desired by the college.
- c) A large part of the student population consists of girls. Most girls lack support from parents or in-laws for their orientation towards higher education and the pursuit of a career.
- d) Most of the courses are self-financed.

Opportunities

- a) More staff members can be motivated to undertake more research projects.
- b) More efforts can be made to improve the results of students participating in

Competitive examinations.

Challenges

- a) To motivate girl students to continue the process of higher education and pursuing a career.
- b) To maintain and further improve the quality in all aspects of education.

Plans for Next Year

- a) Expansion of research activity
- b) Increasing consultancy services for revenue generation
- c) Development of more linkages and collaborations
- d) To expand the scope of academic and administrative audit conducted during the current year.

Annexure I

Analysis of Feed Back

Feed Back from Students:

Feed Back from the students is collected and the findings of the feedback are shared with the concerned teachers by the respective heads of departments. This practice helps to appreciate the positive inputs received from the students as well as the shortcomings in teaching and interaction are also informed so that the teacher can work upon those areas for improvement.

Analysis of Feedback from Parents:

Parent –Teacher Meetings play an important role in collecting the feedback from parents. Appreciation by the parents is a great motivation for the staff members to continue with the excellent work. The clean green environment of the college is appreciated by all parents. Almost all the parents appreciate the facilities in the laboratories and latest technology based education being imparted to their children.

Analysis of Feedback from Alumni:

The Alumni Association conducts a number of programs for the Alumni as well as the current students of the college. During the Annual General Meeting of the Alumni, a feedback is taken from them. The Alumni is happy to be in touch with the college and contribute to its growth and development through donations in cash and kind.

Annexure II

Course/Programme wise distribution of pass percentage

U.G. Result April-2015. Examination

Sr. No.	Class	Fresh	Dist.	First Class	High II Class	II Class	Pass Class	Total Pass	Fresh %	Backlog	Total Appeared
1	T.Y.B.A.	141	15	45	26	15	1	102	72.34	29	170
2	T.Y.B.Com.	457	13	103	85	32	12	245	53.61	216	673
3	T.Y.B.Sc.	126	43	37	3	0	0	83	65.87	29	155
4	T.Y.B.Sc. (CS)	88	8	29	2	0	0	39	44.32	61	149
5	T.Y.B.B.A.	85	6	21	19	15	2	63	74.12	17	102
6	T.Y.B.C.A.	97	4	16	9	6	1	36	37.11	62	159
7	M.C.A. Com.	24	1	5	8	2	0	16	66.67	0	24

P.G. Result April-2015. Examination

Sr. No.	Class	Fresh	Grade					Total Pass	Fresh Pass %	Backlog	Total Appeared
			O	A	B	C	D				
7	M.A. Urdu	12	12	0	0	0	0	12	100.00	0	12
8	M.A. Sociology	29	1	12	15	1	0	29	100.00	4	33
9	M.A. English	47	7	13	20	5	1	46	97.87	10	57
10	M.Com.	84	41	13	10	3	0	67	79.76	10	94
11	M.Sc. Micro	28	7	11	4	0	0	22	78.57	23	51
12	M.Sc. Anal. Chem.	46	2	9	19	7	0	37	80.43	22	68
13	M.Sc. Org. Chem.	49	9	3	12	0	0	24	48.98	27	76
14	M.Sc. Maths	28	4	8	5	1	0	18	64.29	11	39
15	M.Sc. (CS)	25	9	7	7	1	0	24	96.00	10	35

Annexure-III (Best Practices)

Best Practices - 1

1. **Title of the Practice:** External and internal validation of departmental functioning.
2. **The Goal:** To assess the functioning of individual departments, to define quality in terms of outcomes, to set norms for improvement and to achieve higher standards for quality assurance.
3. **The Context:** The College is reaccredited with A grade by NAAC. The next accreditation cycle would be the third accreditation cycle. The IQAC thought of making the documentation system fool proof. To improve in this aspect an external validation of every department was carried out by a senior faculty related to the subject. This is the first second step of academic audit initiated by the IQAC in the year 2013-14.
4. **The Practice:** Two years ago IQAC introduced the concept of verification by parallel Heads of the Departments. Two departments are paired randomly and the Head of each department verifies the documentation of the other. This is referred to as internal verification. In addition to this, in this academic year an external verification/validation of documents was carried out by each department. The head of the department was given the liberty to invite a senior faculty from university/affiliated institute related to the subject for external verification. The checklist of documents related to AQAR and departmental administration was sent to the concerned persons well in advance. The validation of documents was done by an internal Head and external expert simultaneously as a panel/ committee.
5. **Evidence of Success:** The external verification process was very helpful to each department. Suggestions given by the experts were noted and this will surely help us to prepare for the next accreditation cycle. The verification reports for each department were taken up for discussion and guidelines for improvement were also suggested.
6. **Problems Encountered and Resources Required:** No problems were encountered. The management and college authorities provided the required resources without any hesitation.
7. **Contact Details**
Name of the Principal: Dr. E. M. Khan
Name of the Institution: Abeda Inamdar Senior College of Arts Sc. & Commerce
City: Pune Pin Code: 411001
Accredited Status: Reaccredited A Grade
Work Phone: 020-26446970
Tele Fax: 020 26446970
Mobile: 9422013715
Web site: www.abedainamdarcollege.org.in
E Mail : dremkhan@azamcampus.org

Best Practices - 2

1. **Title of the Practice:** Interfaculty sports and cultural competitions
2. **Goal:** To provide all the students with an opportunity to participate in sporting and cultural activities. This would enable the students to develop a high level of confidence and self-esteem, it would also inculcate in them a healthy competitive spirit.
3. **The Context:** It is seen that only outstanding sports students participate in sporting activity at intercollegiate, zonal, university, state and national level. The ordinary student does not routinely get an opportunity to participate in sporting activity.
As far as cultural activity is concerned; as the college is a Muslim Minority Institute, it has a large number of Muslim students. Muslim parents do not allow their children/ward to participate in intercollegiate Cultural Competitions. Hence the college organises the Annual Social Gathering every year for the girls in which they participate in various cultural competitions in large numbers.
4. **The Practice:** During the year the college initiated the interfaculty sporting events. The sports/gymkhana committee organized various sports competitions for girls and boys. These included cricket, football and basketball for boys and badminton and basketball for girls. These tournaments gave an opportunity to many ordinary students to participate in sports activities and also enabled the gymkhana committee to identify potential players who can be trained to represent the college at various levels in the future. The trophy for general championship in sports was won by the commerce department.

The cultural committee organizes the Annual Cultural Program. During the year in addition to the various competitions like group dances, theme based dances, fashion shows and Drama Competitions, the interfaculty Championship Trophy was introduced. It was done with an intention to create a team competitive spirit amongst the students of the various faculties. Students of all faculties participated enthusiastically. The trophy for general championship was won by the science faculty.

5. **Evidence of Success:** A very large number of students participated in the various sporting events. The selection trials for each faculty team was extended over a couple of days. The entire sporting extravaganza was held over a period of one week.
A very large number of students participated in the interfaculty cultural competitions. The annual College gathering/ Cultural Program witnessed the participation of 400 students in various cultural events performed to a packed house of 2000 students in the audience. More than 500 prizes/participation certificates were given away.
6. **Problems Encountered and Resources Required:** There was no major problem encountered in the organization of these events. The funds for the activities were sanctioned by the management at the beginning of the year. The Staff members encouraged students to participate in various events.

7. Contact Details

Name of the Principal: Dr. E. M. Khan

Name of the Institution: Abeda Inamdar Senior College of Arts Sc. & Commerce

City: Pune Pin Code: 411001

Accredited Status: Reaccredited A Grade

Work Phone: 020-26446970

Tele Fax: 020 26446970, Mobile: 9422013715

Web site: www.abedainamdarcollege.org.in

E Mail: dremkhan@azamcampus.org