

# YEARLY STATUS REPORT - 2021-2022

# Part A

# Data of the Institution

1.Name of the Institution	M.C.E. Society's Abeda Inamdar Senior College of Arts, Science and Commerce, Pune		
• Name of the Head of the institution	Dr. Shaila Bootwala		
• Designation	Principal		
• Does the institution function from its own campus?	Yes		
• Phone No. of the Principal	02026457577		
• Alternate phone No.	9422013735		
• Mobile No. (Principal)	8805020780		
• Registered e-mail ID (Principal)	prin-aisc@azamcampus.org		
• Address	2390-B, K. B. Hidaytullah Road, New Modikhana, Azam Campus, Camp.		
• City/Town	Pune		
• State/UT	Maharashtra		
• Pin Code	411001		
2.Institutional status			
• Autonomous Status (Provide the date of conferment of Autonomy)	12/12/2020		
• Type of Institution	Co-education		
• Location	Urban		

Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Mrs.Gauri Devasthale
• Phone No.	02026457577
• Mobile No:	9822418705
• IQAC e-mail ID	iqacaisc@yahoo.com / autonomousabeda@azamcampus.org
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.abedainamdarcollege.o rg.in
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the	https://www.abedainamdarcollege.o

• if yes, whether it is uploaded in the Institutional website Web link:

# **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.15	2004	16/02/2004	16/02/2009
Cycle 2	А	3.11	2013	05/01/2013	04/01/2018
Cycle 3	А	3.10	2018	26/09/2018	31/12/2026

#### 6.Date of Establishment of IQAC

20/02/2004

rg.in/assets/pdf/AOAR-2020-21.pdf

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depart ment/Faculty/Sch ool	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	Autonomous Status	UGC	22/12/2020	Nil

## **8.**Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the <u>View File</u> composition of the IQAC by the HEI

### 9.No. of IQAC meetings held during the year 12

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions taken uploaded on the institutional website?
- If No, please upload the minutes of the No File Uploaded meeting(s) and Action Taken Report

10.Did IQAC receive funding from anyNofunding agency to support its activities duringthe year?

• If yes, mention the amount

#### **11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Organization of two International Conferences one in Science and one in Commerce Faculty

2. One Week State level Research Methodology Workshop for M.Com. Students.

3. Two Faculty Development programs for Teaching Staff.

4. Faculty Development Program for Support Staff.

5. Guest Lectures on IPR, Gender Issues, Entrepreneurship, MPSC / UPSC Examinations for students.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Implementation of Autonomy	Abeda Inamdar Senior College of Arts, Science and Commerce, Pune was conferred autonomy in December 2020 vide UGC letter No F.22-1/2017 (AC) dated 22/12/2020. The college implemented Autonomy from academic year 2021-2022. The college received Notification for grant of Autonomy on 31.1.2021 from Savitribai Phule Pune University (Ref No. CA/417 dated 30.03.3021). The Board of Studies, Academic Council and Governing Board was constituted as per the UGC regulations for Autonomous Colleges 2018 after receiving the VC, State Government and UGC nominations. College constituted 13 Board of Studies. The Board of Studies organized meetings for Structuring and Approval of Syllabus. Four Academic Council meetings to Scrutinize and approve the Syllabi of the all the programs were scheduled. Three meetings of the Governing Body were held during the year.
Augmentation of Examination Section	To make the examination process dynamic and automated, the examination department developed dedicated ERP software fully customized to suit the need of the hour. There are nine modules in the exam ERP namely, Student profile maintenance, Teacher maintenance, Paper maintenance, Time table maintenance, Question paper picker, On demand online internal assessment within computer lab , Allocation of supervision duties, Filling of

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	COMMERCE
	Examination forms by students and Result processing. The system uses random selection algorithm to allow the download of question paper for a particular exam on the said date as per time-table. This prevents the occurrence of malpractices during the examinations. The 'On demand online internal assessment' module gives an opportunity to students to take online examination as per their convenience.
To develop the practice of online teaching, learning and evaluation	The College subscribed to G- suite. All the staff and students were provided with institutional email id. This facilitated the online teaching process. The college also subscribed to Eklavvya platform which provides the option to conduct online exams on the laptop/Tablet/mobile phone of the student. Eklavvya System provides online monitoring through enabling the front camera of all the devices. This helped in smooth conductance of the examinations.
Introduction of New programs	M.A. Program in Psychology from the Academic year 2022-23.
Strengthening Research	Commerce department organized an International Conference on `Rethinking Management, Leadership and Governance: A strategic fit in the new normal' on 28/1/2022 & 29/1/2022. Around 80 research papers by research scholars from countries like Oman, Dubai, Baghdad, Iraq, Afghanistan, UAE, Srilanka, Bahrain, Kuwait and India were published in the UGC care peer

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	reviewed journal. • Two days
	Online International Conference
	on Emerging Trends in Combating
	Multi-Drug Resistant Superbugs
	2021 (ICETCMDRS-2021) was
	organized on 5th & 6th October
	2021 by the Department of
	Microbiology, A total of 170
	participants comprised of staff,
	students and Research scholars
	registered for the said
	Conference. 75 research papers
	and posters were presented by
	students and faculties. • The
	Post Graduate & Research Centre
	in Commerce organized 'One Week
	State Level Offline Research
	Methodology Workshop from 13th
	to 18th December, 2021. Around
ĺ	100 students benefitted from
	these sessions. • 68 Research
	papers and 34 books were
	published during the academic
	year.

13.Was the AQAR placed before the statutory Yes body?

• Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	10/09/2022

Yes

# 14.Was the institutional data submitted to AISHE ?

• Year

Part A			
Data of the Institution			
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	, Allocation of supervision duties, Filling of Examination forms by students and Result processing. The system uses random selection algorithm to allow the download of question paper for a particular exam on the said date as per time- table. This prevents the occurrence of malpractices during the examinations. The 'On demand online internal assessment' module gives an opportunity to students to take online examination as per their convenience.
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	COMMEN
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13.Was the AOAR placed before the	Yes

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statutory body?	

Yes

• Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	10/09/2022
14.Was the institutional data submitted to AISHE ?	Yes

• Year

Year	Date of Submission
2020-21	28/01/2022

#### 15.Multidisciplinary / interdisciplinary

a) Plan of the institution to transform itself into a holistic multidisciplinary institution:

The college runs programs across all faculties of Arts, Science, Commerce and Computer Science. Ability enhancing Courses (AEC) and skill enhancing courses (SEC) are a part of all programs. The College plans to offer all these courses to the students across all faculties. This will move the institution one step towards holistic multidisciplinary institution.

b) Integration of humanities and science with STEM:

Humanities courses help to inculcate creativity, reasoning and ability to analyze situations in STEM students. These skills help students to become successful in their careers by studying a balanced curriculum. The UG and PG programs run by the college include courses like Democracy, Election and Governance, Physical Education, Human Rights, Introduction to the Constitution, Language communication skills and a Course on environmental awareness. These courses add to the inclusive progress of the students. Also a number of curricular and co-curricular activities are organized for students across all the faculties which help to integrate humanities and science among all the students.

c) Flexible and innovative curricula:

The college has introduced the B.A., B.Com and B.Sc. Honours Degree. The special component of this honors degree is that the additional 16 credits can be procured by the students through pursuing online credit programs available through Swayam Platform of an interdisciplinary nature only or by acquiring the additional credits through community engagement. The college has identified instances of community engagement and service which can be translated into credits based on hours of work.

d) Plan for offering a multidisciplinary flexible curriculum:

The Institution plans to accept lateral movement between programs in the same faculty. For example if a student has taken admission in BBA/ BBA( CA) or B.Com in the first year, the college plans to accept the first year credits of the student and allow him to switch between these programs provided the University and state government allow the same.

e) Plans to engage in multidisciplinary research for solutions to social challenges:

Every PG student has to complete one research project for acquiring the degree. The college intends to make a list of challenges facing society and study the interdisciplinary nature of these issues. Such problems will be given to students from various faculties to for study in the light of the particular specialization of the student. This study will be put together for a comprehensive interdisciplinary research. Students can pursue these topics for their Ph.D. degree. The findings of these studies will also be forwarded to the concerned authorities.

The PG students of science are encouraged to choose minor research projects in multidisciplinary areas which give broader research knowledge and experience. A multidisciplinary laboratory (ASR Lab.) has been developed and is functional with advanced instrumental facilities taught under chemistry, microbiology, biotechnology and zoology subjects.

f) Good practice/s to promote Multidisciplinary /
interdisciplinary approach:

To promote multidisciplinary approach in view of the new education policy the college has proposed the honors degree in B.Com, B.A and B.Sc.

#### 16.Academic bank of credits (ABC):

a) Initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020.

The University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulation Section 8 subsection (3) para 2 states that a student shall earn at least 50% of the credits required for a particular degree from the degree awarding institution. In the spirit of this stipulation the college intends to accept the equivalence of the credits acquired by students in the first year from other colleges upon admission of such students to our college. b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen Programme? Provide details.

The college has registered itself with the Academic Bank of Credits. And the college account is approved by NAD (NAD ID: NAD014286). Institution details are complete and verified. Departments and programs run by the college are added. The request for participation with ABC is pending. The process of onboarding the students will be started soon once the participation status is approved.

c) Efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer.

The college intends to accept and honor the credits acquired by students from other colleges /Universities. It intends to waive away the process of equivalence to honor the spirit of Academic Bank of Credits

d) Design of own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.

All faculty members are a part of the Board of Studies pertaining to their specialization. Each faculty members is allowed to choose the paper towards which he/she wishes to contribute by preparing the first draft of the syllabus. Teachers are usually allotted the subjects to be taught by choice. Thus a teacher is free to draft the first draft of the paper he/she wishes to teach, present the first draft to all the members, take a feedback from the members of the BOS incorporate the changes suggested and also present the final draft to the members. Teachers also present the list of reading material and also page numbers of some specific Reference Books at the end of the syllabus. All teachers and members of the BOS suggest the various kinds of assignments that can be taken. The same are also enumerated at the end of the syllabi.

e) Good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020:

Acceptance of credits earned by students of other institutions and universities without any equivalence in keeping with the

#### spirit of ABC as given in the NEP 2020.

#### **17.Skill development:**

The Skill development curriculum of the Institution has a quality assurance framework which is in complete alignment with National Skills Qualifications Framework. Following intra-faculty / multidisciplinary skill oriented courses are offered by the college to enable the students to acquire desired competency levels.

b) The programs offered to promote vocational education and its integration into mainstream education are listed below.

c) Integration of Value-based education to inculcate positivity, scientific temper, citizenship values, and also life-skills etc. amongst the learner is done through various courses listed below.

d) Skill enhancement credits across faculties ensure that all students take at least one vocational course before graduating. Industry and Academia interaction provides vocational skills where Industrial personnel visit and interact with the students on a regular basis to train them as per the respective requirement.

e) Describe any good practice/s of the institution: Several Skill development courses offered by the Institute are Multi/ Inter disciplinary in nature which enhances the employability of students.

List of Skill oriented courses	Humanities	Science
	Health Promotion	Personality
	Skills	Development and
		Communication Skills
	Basic Course in	Chromatographic
	Graphology	technique
	Democracy, Election	Introduction to LaTeX
	and Governance	and SageMath
	Web Designing	Genetics and
		Molecular Biology
	Basic Concepts of	Animal Tissue Culture
	Research Methodology	Technique
	Enhancing	Operations of

	COMINIERCE
Communication Skills	Laboratory Fermenter/
and Personality	Bioreactor
Introduction to NGO	Western Blotting for
Management	Protein Analysis
Mastering	Microbiology for Life
Communication Skill	
Gerontology and	Hydroponic Technology
Ageism	
The Social	Medicinal Botany
Construction of	
Childhood	
Understanding Indian	Solid Waste
Politics Through	Management
Films	
Understanding	Plant tissue culture
Politics Through Films	(PTC)
Certificate Course in	Advanced Analytical
Modi Script	Instrumental
HOUL DOLLPD	Technique
Desktop Publishing	
Creative Writing	
Skill	
Communication Skill	
Emotional	
Intelligence and	
Communication Skills	
An Autonomous	
Certificate Course in	
Banking and Finance	
The Gender Order and	
Sexualities	

# 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college intends to promote interdisciplinary research on all aspects of "Indian Knowledge Systems", preserve and disseminate "Indian Knowledge Systems." This will promote and enable further research to address the societal challenges faced today in several areas including holistic health, psychology, neuroscience, nature, environment, and sustainable development.

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                                                             COMMERCE
The college will take steps to identify scholars and institutions
who have worked in various areas of IKS and take up projects or
activities regarding the same.
Proposed Events and Activities Expert Talks, Workshops,
Conferences and Training Programs
1. MoU/collaboration/ coordination between institutions like
   • Bhandarkar Oriental Research Institute (BORI)-NO. 812,
      Chiplunkar Road, (ILS, Law College Rd, Shivajinagar, Pune,
      Maharashtra 411004

    Bhishma School of Indic Studies- 622, Janaki Raghunath,

      PulachiWadi, Deccan Gymkhana, Near Z Bridge, Pune - 411004
      Maharashtra
   • Centre of Advanced Study in Sanskrit (CASS)-
      SavitribaiPhule Pune University, Ganeshkhind Road, Pune -
      411 007 Maharashtra
   • MIT School of Vedic Sciences- MIT-ADT University Campus,
      Rajbaug, LoniKalbhor, Pune-Solapur Highway, Pune - 412201,
     Maharashtra,

    The K R Cama Oriental Institute-136, K.R.Cama Institute

      Building, 2nd Floor, Bombay Samachar Marg, Opposite Lion
      Gate, Churchgate East, Fort, Mumbai, Maharashtra 400023.
2. To form a committee to plan number of activities in a given
academic year related to IKS.
3. To introduce short term courses under the faculty of arts,
science and commerce.
   • Human Culture and Civilization
   • Indian Architecture
   • Knowledge Traditions and Practices of India
     Astronomy in India
   0
   • Chemistry in India
     Introduction of Indian Literature
   0
     Indian Philosophical Systems
   0
      Indian Traditional Knowledge on Environmental Conservation
   0
      Ayurveda for Life, Health and Well-being
   0
     The historical evolution of medical tradition in ancient
   0
      India
     Plant and Animal Science in Ancient India
   0
   • Mathematics in India
   • Metallurgy in India
   • Music in India
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- Theatre and Drama in India
- Paintings in India
- Trade and Commerce in Ancient India
- Language and grammar in Ancient India
- State and Polity in Ancient India
- Historical moorings of Indian Society
- Indian Society through the Ages
- Indian Languages, Culture and Literature
- Fine Arts in India
- Education System in Ancient India
- Women in Ancient India
- Yoga and Health

4. Online MOOC Course- An excellent resource for the students introduced by MHRD in the form of free online courses on Indian Culture and Social and Cultural History of India

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Instructional Materials: The instructional modules and instructional materials are oriented towards the goal of better outcomes. Incorporation of IT has been very helpful in this direction. E-content development has been encouraged to enable the student to have accessibility to the learning material a click away.

Evaluation: The continuous internal evaluation is based on the concept of testing the units as taught. The aim is to ensure that the skills taught are translated into meaningful outcomes. Efforts are made to incorporate various types of evaluative methods to evaluate wide ranging abilities and overall competency. This also ensures that students are evaluated in all areas be they in the written or oral modes. The conventional methods are supplemented with unconventional methods. Some of the evaluative tools are as follows: Presentations, Group discussions, Role plays, Debates, Cross Words, Business games and Exhibitions. These methods enable the evaluator to take cognizance of the variables in the learning capabilities of the students and give all students a fair chance to improve their weaknesses and develop the strengths further.

iii. Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

Hybrid model of teaching: Google classrooms have been created for each subject and the study material is uploaded on the stream ensuring easy accessibility. Online examinations and submissions of assignments online also is convenient and ensures easy meeting of deadlines for the students. The google class is also another platform for academic discussion among the teacher and students on one hand and between the students on the other-enabling peer learning at another level.

#### Fests

Each Department of the College organizes its fiesta. This ranges from 3-7 days and includes activities associated with academic learning. For example, the Commerce department organizes Commerce Week in which many competitions are organized. For example: Role plays on various academic concepts like market segmentation, inflation, barriers to communication etc. are presented by the students. Similarly, each department organizes its festival and the focus of each activity and competition are applications on the theoretical matter taught in the classroom reflecting on learning outcomes.

#### **20.Distance education/online education:**

Vocational Courses

Vocational courses are designed to impart application based study and require hands on training. The college conducts two fulltime vocational programs: Retail Management and Data Science.

Short term Courses

The college conducts several short term Certificate courses equipping students with practical skills for specific professions or fields. Skill components including OJT (On Job Training) form a major part of these programs or courses. The possibility of offering these courses online is assessed and based on the nature of the courses some of them are offered online as well. For instance Courses in Digital Marketing, GST and Tally have been offered online.

#### Self-Study Courses

SWAYAM-NPTEL Local Chapter: To provide access to the best quality learning resources and self-study courses of SWAYAM across humanities, management, and science streams the SWAYAM-NPTEL Local Chapter has been set up. It offers online certification courses through which the student gets an opportunity to earn a certificate from the National Coordinators, designated by the SWAYAM.

The Librarian is the Single Point of Contact (SPOC). The SPOC will disseminate latest initiatives of SWAYAM among the students. The SPOC will also identify suitable mentors for various courses, who can ensure that students are active in a course, are submitting their assignments on time and clarify the doubts they may have.

Distance/Online Education

The NIOS center has been set up by the parent society. The students of the college can take benefit of the following Vocational Courses (NIOS) :

- Diploma in Modern Secretarial Practice
- Diploma in Insurance Services
- Diploma In Radiography
- Diploma in Medical Imaging and Technology
- Yoga Teacher Training Programme
- Certificate Course in Community Health
- Certificate Course in Ayurveda Therapy
- Certificate in Yoga
- Certificate in Web Designing and Development
- Certificate in Data Science
- Certificate in Artificial Intelligence, Data Analytics and Machine Learning
- Certificate in Mushroom Production
- Certificate in Vermicomposting
- Certificate in Indian Embroidery
- Computer and Office Applications
- Solar Energy Technician
- Radio & T.V Technician
- Refrigeration And Air-conditioning
- Bio-Chemistry
- Ayurveda Assistant
- Business Communication
- Catering management
- Preservation of Fruit and Vegetables
- Bakery and Confectionery
- Plant protection

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<ul> <li>Soil and Fertilizer Manager</li> <li>Fire Prevention and Industr</li> <li>Design Development</li> <li>Computer Hardware Assembly</li> </ul>	rial Safety	
Extended	d Profile	
1.Programme		
1.1	35	
Number of programmes offered during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.Student		
2.1	5795	
Total number of students during the year:		
File Description     Documents		
File Description	Documents	
File Description         Institutional data in Prescribed format	Documents <u>View File</u>	
-		
Institutional data in Prescribed format	View File 1839	
Institutional data in Prescribed format 2.2	View File 1839	
Institutional data in Prescribed format 2.2 Number of outgoing / final year students during th	View File       1839       ne year:	
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Institutional data in Prescribed format         2.2         Number of outgoing / final year students during the students du	View File         1839         ne year:         Documents         View File         5047	
Institutional data in Prescribed format         2.2         Number of outgoing / final year students during th         File Description         Institutional Data in Prescribed Format         2.3         Number of students who appeared for the examin conducted by the institution during the year:	View File   1839   ne year:   Documents   View File   5047	
Institutional data in Prescribed format         2.2         Number of outgoing / final year students during th         File Description         Institutional Data in Prescribed Format         2.3         Number of students who appeared for the examin conducted by the institution during the year:         File Description	View File   1839   ne year:   Documents   View File   5047   ations	
Institutional data in Prescribed format         2.2         Number of outgoing / final year students during th         File Description         Institutional Data in Prescribed Format         2.3         Number of students who appeared for the examin conducted by the institution during the year:         File Description         Institutional Data in Prescribed Format	View File   1839   ne year:   Documents   View File   5047   ations	

Number of courses in all programmes during the	year:	
File Description	Documents	
Institutional Data in Prescribed Format		<u>View File</u>
3.2		139
Number of full-time teachers during the year:		
File Description Documents		
Institutional Data in Prescribed Format		<u>View File</u>
3.3		139
Number of sanctioned posts for the year:		
4.Institution		
4.1 2348		2348
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2		52
Total number of Classrooms and Seminar halls		
4.3		620
Total number of computers on campus for academic purposes		
4.4		297.91
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		
CURRICULAR ASPECTS		
1.1 - Curriculum Design and Development		
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the		

Curricula designing and reframing is a systematic process.

Institution.

Relevance to local, national, regional and global needs is considered in the designing and reframing of curricula.

The Autonomy of the institute has provided academic flexibility for introduction of new Courses. The curriculum consists of a carefully chosen set of core courses, accompanied by a set of electives enabling the student to excel in a sub-discipline of their choice.

Science faculty courses are designed to teach timeless fundamentals underlying the discipline, while preparing the students to apply modern day approaches to scientific problems in all subjects like Physics, Mathematics, Statistics, Environmental Science, Life Sciences and Chemical Sciences.

Students are sensitized towards Environment, its Conservation, and Interdisciplinary approach. Courses to encourage students for entrepreneurship and Start-Up ventures have been included.

Development of skills required in Marketing, Advertising, Management Accounting, Cost ascertainment, Cost Control and decision making is taken care of.

Arts faculty curricula have been designed to empower and create awareness about changes in agrarian structure, social movements, current challenges to sustainability and educational policies. Understanding of major traditions andcontemporary challenges of political scenario has been addressed. The students learn basic psychological processes and their applications in day to day life.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://www.abedainamdarcollege.org.in/syl labus

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	No File Uploaded

# **1.1.3** - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

57

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	<u>View File</u>
Any additional information	No File Uploaded

# **1.2 - Academic Flexibility**

# 1.2.1 - Number of new courses introduced across all programmes offered during the year

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# **1.2.2** - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

Self Study Report of M.C.E. SOCIETY'S ABEDA INAMDAR SENIOR COLLEGE OF ARTS, SCIENCE AND COMMERCE

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution integrates cross-cutting issues relevant to Professional Ethics and Human Values which presents a universal approach to value education. Professional ethics encompass the personal, organizational and corporate standards of behaviour expected by the professionals, Indian Ethical Practices to be followed in different Professional & Business field, Guidelines for Managing Ethics in the Workplace, Indian Ethical Practices in Gender Discrimination, Code of Ethics & Conducts, meaning of Code of Ethics & Ten Commandments of Ethics.

Cross-cutting issues relevant to Environment and Sustainability are addressed in Environmental Management certificate course offered by the college. The course provides knowledge about Environmental Management, ISO 14000, LCA, Environmental management plan, EIA Procedure, application and Environmental Audit.

Gender sensitization programs/workshops are organized for all the students. In addition, the Sociology department offers an add-on course on The Gender Order and Sexualities for the students of Arts Faculty. It covers topics on sex, gender and sexuality, relationship between society and biology in formation of gender identity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<u>View File</u>
Any additional information	No File Uploaded

# **1.3.2** - Number of value-added courses for imparting transferable and life skills offered during the year

#### 10

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	No File Uploaded

## **1.3.3** - Number of students enrolled in the courses under 1.3.2 above

#### 3289

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	No File Uploaded

## 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

#### 892

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the	А.	<b>All</b>	4	of	the	above
syllabus (semester-wise / year-wise) is						
obtained from 1) Students 2) Teachers 3)						
Employers and 4) Alumni						

File Description	Documents				
Provide the URL for stakeholders' feedback report	https://www.abedainamdarcollege.org.in/ass ets/pdf/1.4.1.pdf				
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<u>View File</u>				
Any additional information		No File Uploaded			
1.4.2 - The feedback system of t comprises the following	he Institution	A. Feedback collected, analysed and action taken made available on the website			
File Description	Documents				
Provide URL for stakeholders' feedback report	https://www.abedainamdarcollege.org.in/ass ets/pdf/1.4.1.pdf				
Any additional information	<u>View File</u>				
FEACHING-LEARNING AND	EVALUATION				
2.1 - Student Enrollment and P	rofile				
2.1.1 - Enrolment of Students					
2.1.1.1 - Number of students ad	mitted (year-wi	se) during the year			
2489					
File Description	Documents				
Any additional information	No File Uploaded				
Institutional data in prescribed format	<u>View File</u>				
2.1.2 - Number of seats filled ag per the reservation policy durin		categories (SC, ST, OBC, Divyangjan, etc.) as lusive of supernumerary seats)			

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The teachers identify Advanced and slow learners based on their performance in the University Examination of the previous semester and the internal assessment at the beginning of the year.

The departments conducted Online Sessions for Advanced learners to enhance their academic performance. Advanced learners are provided several opportunities and encouraged to participate in various symposiums like Inter-collegiate competitions, Conferences, etc. to sharpen their knowledge and skills. They are also provided with Reference books from the Departmental Library.

Special care is taken of the academically weak students. A timetable is made for them separately. The Departments conduct Remedial Coaching for Slow learners with an aim to improve their academic performance in the internal and University exams. The Department organized revision lectures for the undergraduate classes to revise the important concepts of the prescribed syllabus. According to the strengths of students, assignments are given which are checked by the teacher, and the student is encouraged to overcome the weaknesses. The goals are set for each student. It has been a successful outcome as the targeted group of slow learners showed improvement in the examinations.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	5795	139

File Description	Documents
Upload any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences:

The college encourages a teaching methodology which focuses on imparting education through a student centric approach.

Classroom Interaction: Teachers make classes as interactive as possible. Brain storming sessions are encouraged.

Presentations: The students prepare presentations on select topics and present in the class.

Group Discussions & Quizzes: Quizzes, group discussions are organized and the students are encouraged to participate at College level as well as inter-college level.

Home Assignments, Previous Question Papers: Previous question papers are given for solving. Home assignments are given which help students in developing writing skills and diagrammatic representations.

Guest Lectures: Online Guest lectures are organized by all departments.

Mock Practical and Online Examinations: To prepare students for practical and Viva examinations, department conducts Online Mock Viva/ Practical exams.

Certificate and Add-on courses: Certificate Courses like Entrepreneurship Skills Development, Specialist in Income Tax, Spoken English and Communication Skills courseand Bank Training Programme conducted.

Home Assignments: Home assignments are given that help students in developing writing skills and diagrammatic representations.

Technology for Teaching: Audio-Visual methodology, Google Classroom, Labs and Projects are some of the means used by departments in the online sessions.

Documents
<u>View File</u>
Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT-enabled tools for effective teaching and learning process

1. PPT's enabled with animations and simulations, Video clippings, Audio system, youtube links are extensively used.

2. Google classroom used for course related information learning material, quizzes, lab submissions and assignments.

Interactive Whiteboard

3. Online Resources made accessible to access additional information. Ejournals and electronic books are used. National digital Library is accessible.

4. For Practical subjects: virtual labs used to conduct practicals through simulation for subjects like Data structure, PHP programming, C Programming.

5. Bioinformatics data base used.

6. Lab manuals uploaded on the Google classroom to try the practical problems.

7. Online compilers like GDB Compiler, Playground etc used.

8. Mobile app are used to run computer science programs effectively like Jv Droid.

9. Mathematical practicals are carried out using pyroid app.

10. Online Quiz, videos, Big Blue Button used.

11. Research websites like Shodhganga, Google scholar are used to train students in collecting secondary source of data for Research projects.

12. Recordings of online lectures shared by teachers on Google classroom.

13. IT enabled teaching and learning tools such as spreadsheets, Web-logs, Video clippings, Interactive web-based programs for computing used to impart advanced knowledge and practical learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.abedainamdarcollege.org.in/inf rastructure
Upload any additional information	<u>View File</u>

## 2.3.3 - Ratio of students to mentor for academic and other related issues

## 2.3.3.1 - Number of mentors

139

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<u>View File</u>
Circulars with regard to assigning mentors to mentees	<u>View File</u>

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar

The institution plans the Academic Calendar of the Curricular, Cocurricular and Extra-curricular Activities and uploads it on website. The internal audit conducted ensures that the compliance is verified with documentary evidence.

Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is planned in consultation with the head of the department. The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the CIE in particular at both the internal as well as the University level. The Departments forward the academic calendar to the IQAC. The IQAC compiles the inputs received from the various departments and uploads it on the college website where all students can easily access.

#### Teaching Plans

Each teacher makes a Teaching Plan at the beginning of the year for both the semesters for each subject to be taught. This includes the CIE as well. The Head of the Department certifies the teaching plans.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

#### 139

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>
Any additional information	No File Uploaded

# 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

#### 41

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	<u>View File</u>

## 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

#### teachers' total teaching experience in the current institution)

#### 1535.85

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

# 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

#### 45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	No File Uploaded

# 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

#### 0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<u>View File</u>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The CIE schedule is prepared by each department and a compiled schedule is uploaded on the college website.

Undergraduate level

First year BA, BCom, BSc, BSc (CS), BBA, BCA (Sci, Com) is autonomous and follow 60:40 pattern. Internal evaluation is 40 marks and external is 60 marks.

Second Year BA, BCom, BSc, BBA, BCA and third year BSc, BBA, follow the Choice Based Credit System (CBCS) 60: 40 pattern. The internal evaluation is determined taking into consideration the SPPU guidelines.

Postgraduate level

At post graduate levels across all faculties, CBCS 50:50 pattern is followed. The departments follow the University guidelines for a robust and fair Internal evaluation.

In addition to the mandatory Internal evaluation, class tests, presentations, group discussions are held to continuously evaluate the students. As this year was the pandemic year, addition to online internal exam, the students are evaluated through Online Assessment

Tests/Quizzes/Assignments/Presentations. In addition to the class tests, online assignments and project work is also assigned as a part of CIE. The Internal evaluation is done at regular intervals to address any learning issue at the earliest.

The internal evaluation is transparent and the student gets an opportunity to improve upon any performance after review.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has uploaded Course Outcomes for all subjects on the college website under the heading of syllabus. Mentioned below are selective links for the same

https://www.abedainamdarcollege.org.in/syllabus

#### Mechanisms of Communication

The course objectives for the courses offered by the college and Affiliating University are conveyed to the students in the following ways:

#### University

The course outcomes are accessed by a link on the website of the affiliating university, namely, www.unipune.ac.in.

#### College

The course outcomes of the courses are uploaded on the College website. In addition to the courses offered under the affiliating university, the course outcomes of the autonomous courses are also uploaded. Details of the course outcomes enable the stakeholders to access the details of the courses easily.

#### Department

Teachers enumerate and explain the course outcomes in the respective classes at the undergraduate level. Hard Copy of syllabi and Learning Outcomes are also available in the departments for ready reference to the teachers and students.

All the PG departments hold Orientation programmes to acquaint students with the course outcomes. The teachers facilitate discussions and answer queries if any on the understanding of the Course outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<u>View File</u>
Upload any additional information	No File Uploaded
Link for additional Information	https://www.abedainamdarcollege.org.in/syl labus

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Analysis of Academic Performance of Students: The Departments ascertain the success of attainment of the course outcomes through a detailed result analysis of the Internal and external marks obtained by the students. The analysis enables the teachers understand if the course objectives are attained. The analysis of marks of final year UG and PG students helps the college to understand whether the Program objectives are met.

Merit list of the University: The placement of students in the University merit list is a strong indicator of attainment of Program outcomes.

Extra and Co-curricular Activities: Participation and performance in the extracurricular and Co-curricular activities is also a marker of the attainment of Program Outcomes.

Feedback: Feedback on teachers and curriculum by various stakeholders is regularly taken in online and offline modes to enable the college to understand if the objectives and outcomes are attained.

Placement: Placement of the graduates and post graduates through campus placements and well as off campus placements also indicates the attainment of Program objectives.

Academic Progression: The students' progression from UG to PG and PG to Research or Professional courses is also considered while evaluating the course and Program outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

## 2.6.3 - Pass Percentage of students

**2.6.3.1** - Total number of final year students who passed in the examinations conducted by Institution

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.abedainamdarcollege.org.in/assets/pdf/2.7.1 Student Sa tisfaction Survey AY 21-22.pdf

#### **RESEARCH, INNOVATIONS AND EXTENSION**

#### **3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has three research centres with 10 Ph.D. guides. The research committee of the college provides updates and information regarding funding schemes and research grants. The staff members are motivated to undertake funded research projects. The staff members are also inspired to register to Ph.D. programs. Special provisions are made for the staff members pursuing research at other centres.

The college received the second installment of Rs. 12,50000/under DST-FIST 0 Level grant in 2021-22. Advanced Scientific Research Laboratory (ASR LAB) supports interdisciplinary research. An amount of rupees 1,80,000/- was provided to carry out research as seed money.

The instrumental facilities such as Trinocular Stereo Zoom Microscope, Air Sampler, COD Digester, Energy Gap of Semiconductors, Optical Experiment Setup and 30 MHz CRO available at various science departments like Chemistry, Microbiology, Biotechnology, Zoology, Environmental Science Physics, and Electronics are utilized for research projects by UG and PG students. A digital laboratory with HP Server, Smart Panel View Sonic and high Configuration desktop is established. Admission for PhD is as per the procedure laid down by the affiliating University. The College website displays notices related to Ph.D. admission, selection, Pre-registration presentations and the final Viva-voce from time to time.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<u>View File</u>
Provide URL of policy document on promotion of research uploaded on the website	https://www.abedainamdarcollege.org.in/pol icies
Any additional information	<u>View File</u>

#### 3.1.2 - The institution provides seed money to its teachers for research

**3.1.2.1** - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

#### 1.8

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<u>View File</u>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	<u>View File</u>
Any additional information	<u>View File</u>

# **3.1.3** - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

File Description	Documents
e-copies of the award letters of the teachers	<u>View File</u>
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	No File Uploaded

# **3.2 - Resource Mobilization for Research**

**3.2.1** - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

#### 2.75144

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://bcud.unipune.ac.in/BCUD_Research/A spire_PDF/Biology_%20Life%20Sciences%20Res ults%20of%20ASPIRE%20Mentorship%20Research %20Projects%202019.pdf
List of research projects during the year	<u>View File</u>

# 3.2.3 - Number of teachers recognised as research guides

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	<u>View File</u>

# **3.2.4** - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	<u>View File</u>
Paste link to funding agencies' website	https://bcud.unipune.ac.in/BCUD_Research/A spire_PDF/Biology_%20Life%20Sciences%20Res ults%20of%20ASPIRE%20Mentorship%20Research %20Projects%202019.pdf
Any additional information	<u>View File</u>

## **3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Innovation, Incubation & Start-up Cell provides the platform to promote innovative ideas. The students are encouraged and guided by teachers to think out of the box and come up with innovative ideas which can be transformed into operational projects with commercial value.

Various programs and activities were organized under the umbrella of the cell to promote entrepreneurship. To provide guidance to undergraduate and post graduate students, the Start-up Cell has also taken an initiative to mentor the students. The experts from industries and founders of Start-Ups mentored the participants. A pool of mentors addressed the challenges faced by the students. The mentoring was done through both online sessions (Telephonic, virtual meetings) and offline sessions (One to one meeting) as per the convenience of both mentor and mentee. In the year 2022 one of a business incubated in Start-up Cell was selected among the top 36 student start-up ideas from 101 clusters created from 800+ colleges under Savitribai Phule Pune University.The Start-up cell also conducts various competitive programs to inculcate community orientation amongst in the campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# **3.3.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

05					
File Description	Documents				
Report of the events	<u>View File</u>				
List of workshops/seminars conducted during the year	<u>View File</u>				
Any additional information	No File Uploaded				

#### **3.4 - Research Publications and Awards**

3.4.1 - The Institution ensures	A. A	A11 o	of	the a	above		
implementation of its Code of Ethics for							
Research uploaded in the website through the							
following: Research Advisory Committee							
Ethics Committee Inclusion of Research							
Ethics in the research methodology course							
work Plagiarism check through							
authenticated software							
	1						

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	<u>View File</u>

**3.4.2** - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

### **3.4.2.1** - Number of PhD students registered during the year

## 31

File Description	Documents
URL to the research page on HEI website	https://www.abedainamdarcollege.org.in/res earch
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<u>View File</u>
Any additional information	<u>View File</u>

# **3.4.3** - Number of research papers per teacher in CARE Journals notified on UGC website during the year

# 32

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	<u>View File</u>

# **3.4.4** - Number of books and chapters in edited volumes / books published per teacher during the year

#### 44

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# **3.4.5** - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

File Description	Documents
Any additional information	<u>View File</u>
Bibliometrics of the publications during the year	No File Uploaded

# 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

# 3.4.6.1 - h-index of Scopus during the year

01

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	No File Uploaded

### **3.5 - Consultancy**

# **3.5.1** - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

#### 0.24093

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	No File Uploaded

# **3.5.2** - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<u>View File</u>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

#### **3.6 - Extension Activities**

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college undertakes various activities to sensitize students to social issues and work on their holistic development.

Awareness programs on AIDS, Voters Registration, Traffic Rules, Anti Ragging, Human Rights and Gender Sensitization are organized for the students in various forms of Posters Presentation, Guest Lectures and Seminars.

On the occasion of International Women's Day, Guest Lectures were organized. A group discussion on "Women's Rights and Responsibilities" was organized. The students also presented posters on the Rights of Women.

The college organizes visits to Orphanage and Old age homes and donates stationary, food, and other items as per the requirement.

NSS and NCC Unit of the college organizes activities like tree plantation, cleanliness drive, water conservation, vaccination drives, and heritage cleanliness, vigilance awareness, poster competitions on respective commemorative days.

NCC Unit is instrumental in developing capacity to combat natural disasters. Kargil Vijay Diwas is celebrated.

Around 400 people got vaccinated through the vaccination drive organized by the college. Donation of items amounting to Rs.

109989/- was made to orphanages, old age homes and for medical aid to finacially weaker students. The students participating in these activities find themselves more aware of social issues and show interest in finding the solutions.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.abedainamdarcollege.org.in/nss

**3.6.2** - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	<u>View File</u>
Any additional information	<u>View File</u>

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

50

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	<u>View File</u>

# 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2731	
Documents	
<u>View File</u>	
<u>View File</u>	

### 3.7 - Collaboration

# **3.7.1** - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

#### 245

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	No File Uploaded

# 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

#### 05

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Class rooms: The College has 52 well-ventilated classrooms. They are equipped with advanced Computer, LCD Projector and Sound System

Laboratory: There are 27 laboratories to run UG and PG programmes as well as research activities. All science departments have separate laboratories supported with ICT facilities used for demonstrations/explanations of practicals. Other teaching-learning facilities include Language Laboratory, Computer laboratories, Wi-Fi Zones with net connectivity. Students are free to use the resources and learn through e-resources. Research Centre: Special research facilities are available in the department of Chemistry, English and Commerce. Department of English has Language laboratory. SPSS & Minitab Software facilities are availed from the sister institution as and when required.

Advance Scientific Research Laboratory (ASR-LAB) with Animal Tissue Culture Facility is functional. This supports collaborative research work.

Botanical Garden: The Department of Botany monitors and upkeeps the campus garden. It has taken initiative to give botanical names to 63 different species of trees.

Computing Equipment: The College has 12 computer laboratories with a total of 690 computers. All the computers are connected to optical fibre internet connection with 2 GBPS speed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.abedainamdarcollege.org.in/inf rastructure

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural Activities: The Parent Society and Trust have provided 5 auditoriums and recreational open space to conduct cultural, cocurricular and extra-curricular activities.

Sports: Badminton Court, Tennis Court, Table Tennis, Cricket Ground with 6 Turf Wickets, Archery, 10m Rifle Shooting Range, Hockey & Football Fields and 400m Running Track are available. The Azam Sports Academy provides professional training to sports students. The Sport Academy provides financial support and Transportation to students for participation in sports events.

Gymnasium: A Gymnasium with modern equipment is used regularly by the students.

Yoga center: The College has a meditation center. The NCC unit

conducts Yoga sessions for NCC cadets and NSS volunteers. Yoga sessions are also conducted on Function ground.

Medical Assistance: It is available at Z.V.M. Unani Medical College and Hospital, MA Rangoonwala College of Dental Sciences & Research Centre and M. A. Rangoonwala College of Physiotherapy & Research, as and when required.

NSS Unit: The college provides Transport, Cooking Equipment and Accommodation to NSS volunteers for Special Winter Camp and other activities.

National Cadet Corps (NCC): A dedicated office with store room is available for One Maratha Signal Company of National Cadet Corps (NCC) with the strength of 38 boys and 20 Girls.

File Description	Documents
Geotagged pictures	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional information	https://drive.google.com/drive/folders/10 J7VY_29_f-r44bhUhsRATucLh5GAZJ?usp=sharing

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

#### 52

File Description	Documents
Upload any additional information	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

# **4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

50.91

File Description	Documents
Upload audited utilization statements	<u>View File</u>
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library uses fully automated Integrated Library Management System (ILMS) developed by Vriddhi Software Solutions Pvt. Ltd. from 2005. The complete record of number of Reference and Text Books, Record of Issue and Return of Books, Number of Users, Record of Online Resources, Searchable Catalogue with various search criteria is maintained through the ILMS.

Library provides Web-OPAC surfing catalog with various search fields like Author, Title, Subject and Publisher. The user friendly GUI help students to find book as per their specific requirements. It offers OPAC services like cataloguing, Searching, Member / Patron Management, Acquisitions and Circulation (issues, returns, and reserves) with a full screen Graphical User Interface (GUI). The ILMS also provides functionalities like Book Reservation, Tracking, Barcodes Generation and Screening.

File Description	Documents	
Upload any additional information		<u>View File</u>
Paste link for additional information	http	://aisclibrary.weebly.com/
4.2.2 - Institution has access to e-journals e-ShodhSindhu Shoo Membership e-books Databases access to e-resources	dhganga	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	<u>View File</u>

# **4.2.3** - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

### 1.1

File Description	Documents
Audited statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

# 4.2.4.1 - Number of teachers and students using the library per day during the year

## 56

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	<u>View File</u>

# 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Servers, Computers, Internet and Wi-Fi

The college has 3 servers and 690 computers, connected to BSNL internet lease line with speed of 2 GBPS. The institution has two smart classrooms and one E-Content Development facility equipped with Smart Panel, Sound System and Video Recording Facility. Institute subscribes to ERP, ILMS, Eklavvya Online Examination Platform and N-LIST program. The college is secure Wi-Fi enabled with speed of 150 mbps along with 5 routers. All the stakeholders can use free Wi-Fi connection on their devices.

#### Cyber Security

The institution has subscribed to Centrally managed Bitdefender Endpoint Security Solution to protect all the servers and computers from cyber-attacks and provide protection from ransom ware.

Examination Evaluation Centre is secured with Cisco Meraki MX64 firewall which provides the additional security to the confidential data of examination and evaluation centre. The examination department has a separate website aiscexam.co.in and separate software for all the examination related work and the data is maintained on Amazon Web Services Cloud.

Up gradation of IT Facilities:

The institution has made AMC for regular maintenance of IT Facilities. Technical up gradation of machines, software and renewal of antiviruses is managed by department of Computer Science.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://drive.google.com/drive/folders/1D0 0-cBgBORC_LB45IIV452zI8g3KuLiE?usp=sharing

## 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5795	690

File Description	Documents	
Upload any additional information		<u>View File</u>
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus		E. <5 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	No File Uploaded
4.3.4 - Institution has facilities development: Fac for e-content development Med Audio-Visual Centre Lecture ( System (LCS) Mixing equipme software for editing	ilities available lia Centre Capturing

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://drive.google.com/drive/folders/18L zbJbQQg6JBoHSK1197BrfIvuTXoEw2?usp=sharing
List of facilities for e-content development (Data Template)	<u>View File</u>

## 4.4 - Maintenance of Campus Infrastructure

# **4.4.1** - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

#### 297.91

File Description	Documents
Audited statements of accounts	<u>View File</u>
Upload any additional information	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Class Rooms and Laboratories: The daily schedule is followed as per the time table. Each ICT enabled classroom and smart classrooms are assigned to teachers for maintenance and upkeep. SOPs are followed in the laboratories and teachers are assigned responsibility to upkeep the instruments. Dead Stock register is maintained and updated regularly and verified during academic audit. Outdated equipment and instruments are discarded through standard procedure.

Sports Complex, Gymnasium and Auditoriums: The College uses centrally available sports facilities in the campus through requisition to the Director of the Sports Academy. The A. R. Shaikh Assembly Hall (400 capacity) and an open space auditorium (200 capacity) in the V. M. Gany Sports Complex are also utilized through requisition for conducting workshops, conference and other co-curricular and extra-curricular activities.

Computers: Computer laboratories are used as per the allotted schedule by different classes and faculty. Computers, printers and power backup are maintained through Annual Maintenance Contract. All outdated and old computers and other e-waste are disposed through Azam Campus Hardware academy.

Library: Students can borrow two books every week and access to 21829 digital books through intranet. Central reading room is opened from 8.00 a.m. to 10.00 p.m.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.abedainamdarcollege.org.in/ass ets/pdf/Policy_Infrastructure_Utlization_M aintenance.pdf

## STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

# **5.1.1** - Number of students benefitted by scholarships and freeships provided by the Government during the year

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	<u>View File</u>

# **5.1.2** - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

118

File Description	Documents
Upload any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>
5.1.3 - The following Capacity I and Skill Enhancement activiti organised for improving studer capabilities Soft Skills Languag Communication Skills Life Skil	es are nts' ge and

Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	bttps://www.chodoiremdewsolless.eng.in/spe
	https://www.abedainamdarcollege.org.in/spo rts
Details of capability development and schemes	<u>View File</u>
Any additional information	<u>View File</u>

**5.1.4** - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

File Description	Documents	
Any additional information	<u>View File</u>	
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>	
5.1.5 - The institution adopts th mechanism for redressal of stud grievances, including sexual has	ents'	

ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti- ragging committee	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>
Upload any additional information	<u>View File</u>

## 5.2 - Student Progression

# 5.2.1 - Number of outgoing students who got placement during the year

354

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

# 5.2.2 - Number of outgoing students progressing to higher education

323

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Details of students who went for higher education	<u>View File</u>
Any additional information	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/ national/ international level examinations

#### during the year

# 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

#### 12

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	<u>View File</u>

### 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

83

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The student council is formed under the aegis of Board of Students' Development, Savitribai Phule Pune University every year. The University Representative (UR) is elected from amongst the Class Representatives (CR). The Students Council was not constituted as per the Maharashtra Ordinance XXV of 2016 since 2015-16 till date.

The college ensures active participation of students through their representatives in various committees. Each representative can be a member of more than one activity / committee, either academic or administrative or cultural. Post-Graduate Students help in organizing and conducting Remedial and Bridge Courses and cultural programs. The active involvement of the class representatives motivates the students to participate in large number of cocurricular, extracurricular and extension activities. Such comprehensive participation and delegation have helped in fostering leadership qualities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	<u>View File</u>

# 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

TheAlumni Association of our college is a body registered under the society's registration Act 1950, on 7/05/2008.

The Alumni association works in the interest of the students and organizes a number of events every year. At present the Alumni Association has fixed Deposit of Rs 990000/-/- and a cash at Bank of Rs 34035=00

Taking into consideration Post Pandemic situation, the Alumni Association of Abeda Inamdar Senior College decided to register the Final Year Students of All the faculties (1908 students) as members without taking registration fees from them. The total strength of the registered Alumni of the college stands at 23535 students.This year to the Association has provided Educational aid to the students of Rs. 63620/-

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.abedainamdarcollege.org.in/alu mni_association

# **5.4.2** - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision and mission of the college are to educate the socially and economically weaker sections of society.

The college has visionary management which endorses a conducive learning environment.

The college provides holistic education with an emphasis on sports, extension activities, and social awareness along with academics. The College Development Committee is instrumental in planning, monitoring, and evaluating the administration and academic processes. Staff members are part of the planning and decision-making process of the CDC.

The achievement of goals defined through the vision and mission of the institution is met through the implementation of policy decisions. Student Centric Approach is reflected through policies and procedures. Major decisions like Budget sanctions, Addition of New Courses, Staff Appointments, and implementation of the teaching-learning process are taken by CDC.

The Principal monitors the implementation of the policy decisions routed through the IQAC. IQAC plans the execution of curricular, co-curricular, and extra-curricular programs through Heads and Conveners. The inputs from teachers are considered for academic

#### planning and execution.

The Principal, IQAC, Deans, Conveners of various committees, and Head of Departments constitute the administrative structure of the college and ensures smooth functioning of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.abedainamdarcollege.org.in/abo ut_us#objectives

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The following case study shows decentralization and participative management practiced at the college.

Implementation of Autonomy:

The college implemented autonomy in academic year 2021-22. The Academic Council and Governing Body were constituted. The college appointed four deans as per the faculty and Controller of Examination to execute the implementation of autonomy. Thirteen boards of studies were formed to frame the syllabi for all the academic programs offered by the college. The Chairpersons were appointed for each board of studies (BoS) under the guidance of the principal and deans.

The composition of the BoS was finalized by respective chairpersons as per the guidelines of UGC. Experts from other academic institutions, research institutes and industries were included in the BoS. The faculty members were included in each BoS as per the subject of specialization and teaching experience. Outstanding alumni were also included in the constitution of BoS. The syllabi were designed and finalized in consultations with the faculty members, experts and alumni through a series of BoS meetings.

The college successfully implemented the autonomous system for the first year of all the programs in the academic year 2021-22. This implementation was possible through participation of faculty members, chairpersons and experts.

File Description	Documents
Upload strategic plan and deployment documents on the website	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.abedainamdarcollege.org.in/ass ets/pdf/Constitution-of-statutory.pdf

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

In view of autonomous status, the college planned for an independent examination system for successful conduction of all the examination across the 32 programs offered by the college.

Examination and Evaluation Centre along with examination office and strong room was developed. All the infrastructural facilities for paper setting, evaluation and mark entry and generation of results are in place.

To make the examination process automated, the college developed dedicated ERP software with following modules.

- 1. Student profile
- 2. Teacher profile
- 3. Course Details
- 4. Time Table
- 5. Question Paper Picker
- 6. On demand online internal assessment within computer lab
- 7. Allocation of supervision duties
- 8. Filling of Examination forms by students
- 9. Result Processing

Examination panel, with external examiners and moderators in each subjects were constituted in consultation with the BoS.

Examination and Evaluation Centre (EEC) has 20 computers, four printers, and paper shredder. LCD Projector with Screen, Sound System and Facility for Video Conferencing is also available in EEC. CCTV cameras are installed in the Examination office, strong room and EEC for security and safety.

File Description	Documents		
Strategic Plan and deployment documents on the website	<u>View File</u>		
Paste link for additional information	https://www.abedainamdarcollege.org.in/pol icies		
Upload any additional information	<u>View File</u>		

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The administrative functioning is handled efficiently by the Management Governing Council and CDC with active participation of Principal, Supervisor and Deans. The Principal is the Chairperson of IQAC. All major academic and administrative decisions are implemented through IQAC. IQAC constitutes a number of committees to carry out day to day functioning of the college. These committees look after administration, academics and extension activities. The organizational structure was modified to implement autonomy. Governing Body, Academic Council and BoS were constituted as per UGC Regulation. Deans look after working of the Faculty as a whole and take decisions to see that the teaching learning, Research and evaluation functions of the faculty are being executed efficiently. The BoS chairpersons shoulder the responsibility of academic framework with respect to design, modification and updation of curricula.

The teachers are active members of academic and administrative committees of the college. In addition to regular teaching, they also undertake remedial coaching, academic and career counseling and student mentoring. The Office Superintendent oversees the Office administration. The Office staff includes Head clerk assisted by Senior and Junior Clerks. The office takes care of Admission, Eligibility, Scholarships, Accounts, Service records and correspondence with various bodies.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.abedainamdarcollege.org.in/ass ets/images/organogram.jpg
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in	Α.	<b>All</b>	of	the	above
areas of operation: Administration Finance					
and Accounts Student Admission and					
Support Examination					

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Details of implementation of e- governance in areas of operation	<u>View File</u>
Any additional information	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

1. The college provides ration to non-teaching staff every month in view of Covid-19 and special food items on occasion of Ramadan Eid, Diwali and Christmas.

2. Loan facility is available from Azam Credit Society for teaching and non-teaching staff.

3. 50 % Fee concession is given to the wards of teaching and non-teaching staff studying in the campus.

4. Fee concession to non-teaching staff members willing to get higher education and their promotion after completion of degree.

5. Provision of advanced payment of salary to the unaided faculty on the occasion of Diwali, Eid and Christmas 6. Concessional Rates of treatment for teaching and non-teaching staff at Z. V. M. Unani Medical College, M. A. Rangoonwala College of Dental Sciences and Research and M. A. Rangoonwala College of Physiotherapy and Research.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# **6.3.2** - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

06					
File Description	Documents				
Upload any additional information	<u>View File</u>				
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>				

# **6.3.3** - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

#### 03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	<u>View File</u>

# 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

Self Study Report of M.C.E. SOCIETY'S ABEDA INAMDAR SENIOR COLLEGE OF ARTS, SCIENCE AND COMMERCE

File Description	Documents
Summary of the IQAC report	<u>View File</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal Audit: The management of the college has appointed an internal auditor to detect errors at the earliest and devise effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done on periodical basis. Observations made by the auditor are brought to the notice of accountant and Principal of the college.

External Audit: The financial statement of the college including books of accounts, vouchers, statement is audited by an external auditor. All necessary audits as per the requirements of the University (SPPU); UGC and Government of Maharashtra are carried out by the college periodically. No major objections were raised during the last audit. The University conducts audits for National Service Scheme, Adult and Continuing Education Scheme, Board of Student Welfare and examination funds.

The auditors from the department of Higher Education carry out an external audit.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.1

Self Study Report of M.C.E. SOCIETY'S ABEDA INAMDAR SENIOR COLLEGE OF ARTS, SCIENCE AND COMMERCE

File Description	Documents
Annual statements of accounts	<u>View File</u>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	<u>View File</u>

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Funding Sources:

Fees: College follows the regulations of affiliating University with respect to the tuition fees from all courses.

Management: The college management finances the college as and when required.

Funding Agencies: The funding agencies like UGC, BOD, DST disburse grants. The faculty apply for the grants by submitting their proposals.

Utilization Strategies:

Departmental Activities: Departmental budgets for each academic year are placed for approval in the CDC meeting for sanction of expenditure to be incurred.

Salary: Salary of staff appointed for self-financed courses is disbursed through the funds generated from such courses.

Infrastructure: Adequate provision for development of infrastructure is in place. The maintenance is carried out by the team of vendors appointed by the parent trust.

Centralized Purchase: This centralized purchase procedure facilitated through the purchase committee ensures transparency, quality and cost effectiveness. The committee follows standard protocols and procedures for the purchase of Chemicals, Glassware, Consumables and Equipment. Sports material and stationary are purchased in bulk to make it cost effective.

Library Expenditures: The library is upgraded regularly. Addition of text and reference books takes place as per the change in curriculum.

# Audit: The audited statement of accounts is submitted for final settlement to the funding agencies.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The College has adopted CBCS system for all programs at UG Level from 2019-20. Keeping the CBCS in mind the college introduced new Skill Enhancement Courses at the final year of graduation and Postgraduation. Ability enhancement courses are offered at the second year of UG Programs.

The college has started adopting the suggestions of National Education Policy and offers Modern Indian Language course in Hindi, Marathi & Urdu at First Year B.A level.

Institution ensures more exposure to Hands On Training on all the instruments used in the practical sessions. Training sessions for use of advanced instruments in science Laboratory was organized for T.Y.B.Sc students. More focus is laid on experiential learning at the third year. First year students are involved in activities related to green practices like composting.

Post graduate students from Science faculty were encouraged and guided to carry out research projects in Reputed Institutes like Pro Relix Research, Select Laboratory and Agharkar Research Institute, Pune. Collaborations leading to joint publication of research paper with other institutions have been initiated and some of them have led to publications of research articles in quality international journals. The P.G.Commerce students publish their own research journal every year. Self Study Report of M.C.E. SOCIETY'S ABEDA INAMDAR SENIOR COLLEGE OF ARTS, SCIENCE AND COMMERCE

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC prepares academic calendar at the beginning of the year in coordination with Deans of all faculties and Controller of Examinations which includes plan for teaching and Continuous internal Evaluation. Faculty-wise teaching time table and individual time table is submitted to IQAC. Staff members submit syllabus completion report, which is verified during internal academic audit. The curricular, co-curricular and extra-curricular activities are monitored by IQAC.

Feed Back on Teaching and Learning:

The IQAC has prepared a questionnaire (google form) to collect feedback on teaching, learning and institutional facilities. All the departments collect students' feedback through google forms and suggestions and grievances of students are shared with the staff members for improvement.

Extensive Use of ICT:

Staff members are motivated to use technology in addition to conventional teaching. In the current academic year, students were provided with institutional Email IDs to enrol in the google classroom. The study material and other resources were shared with the students through google classrooms. College has two smart classrooms and all the classrooms have LCD projectors and computer. College established one E-Classroom for e-content development. Interactive Touchscreen Smart Panel, Audio System and Video Recording facility with recording lights are available for econtent development.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

other quality audit recognized by state, national or international agencies (such as ISO Certification)	6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any	Α.	Any	4	or	all	of	the	above	
	national or international agencies (such as									

File Description	Documents
Paste the web link of annual reports of the Institution	https://bcud.unipune.ac.in/CollegeDetails/ AnnualReport/Annual_Report_Dashboard.aspx
Upload e-copies of accreditations and certification	<u>View File</u>
Upload details of quality assurance initiatives of the institution	<u>View File</u>
Upload any additional information	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security: There is 24 hours security on the campus managed by duly appointed Director of Security and Safety, Azam Campus. The campus has 427 CCTV cameras fixed at strategic locations. I-Card is checked at the main entrance. The CCTV footage backup of 26 days is available. Fire extinguishers are placed in all laboratories and corridors. Safety Rules including do's and don'ts are displayed in Laboratories.

b) Counseling:Need based Counseling is undertaken by Teachers, Counseling Cell and Professional Counsellors. Provision for contacting Competent Psychiatrists and Psychologists as per requirement is available.

c) Common Room: The college has separate seating and relaxing areas for girls and boys throughout the campus with attached sanitary blocks. A vending machine is installed in the girls' common room. d) Day care center for young children:This facility is not available

e) Any other relevant information:Anti-sexual harassment and Internal complaint committee is in place to address issues. Adequate physical facilities are provided to staff members in the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

B. Any 3 of the above

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

File Description	Documents
Geotagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

a) Solid waste management:

- Housekeeping staff has been trained to handle the waste. Organic waste is processed through Organic Waste Converters and used for composting, which is used as manure in the campus.
- Colour coded dustbins and Sani bins are used for segregation of waste. Canteens use degradable and washable plates.
- Plastic Waste, Metal scrap and papers are recycled through recognized agencies.
- A total of 658 kg of compost prepared in the campus was sold .

b) Liquid waste management:

• Micro scale techniques are used. Rotavapour is used for

distillation and Recovery of Solvents.

- Use of Dilute solutions and double burette methods for titration ensures minimum consumption of chemicals.
- Routine Checking of Drainage is done regularly. Spent wash from labs is handled as per standard protocols.

c) E-waste management:

- E-waste is handed over to an agency recognized by MPCB. Batteries are replaced through buy back scheme.
- d) Biomedical waste management
  - The biomedical waste is packed and handed over to the biomedical van of PMC.
- e) Hazardous chemicals and radioactive waste management:
  - The syllabi do not recommend use of radioactive and hazardous chemicals.

#### f) Waste recycling system:

• The solvents are recovered through distillation to minimize spent solvent.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>
7.1.4 - Water conservation facil in the Institution: Rain water h Bore well /Open well recharge of tanks and bunds Waste wate Maintenance of water bodies an system in the campus	arvesting Construction or recycling

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiat greening the campus are as foll	
<ol> <li>Restricted entry of autor</li> <li>Use of bicycles/ Battery- vehicles</li> <li>Pedestrian-friendly path</li> <li>Ban on use of plastic</li> <li>Landscaping</li> </ol>	powered
File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on enviro	nment and energy undertaken by the institution
<ul> <li>7.1.6.1 - The institution's initiat preserve and improve the envir harness energy are confirmed t following: <ol> <li>Green audit</li> <li>Energy audit</li> <li>Environment audit</li> <li>Clean and green campus recognitions/awards</li> </ol> </li> <li>5. Beyond the campus environment activities</li> </ul>	ronment and hrough the S

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The parent society and college cater to the needs of students from diverse cultural, regional, linguistic, communal and socioeconomic background. The college admits the students from other states as well as international students from SAARC countries. The college provides atmosphere of unity and harmony for all the students to ensure that every student, irrespective of the background experiences fair treatment.

The policy of inclusiveness is practiced by the institution, which is reflected through staff appointment and nominations.

The college conducts various activities to address social issues and provides platform to students to understand different cultures and social groups. The teachers identify the social issues and encourage active participation from the students. Such activities are aimed at establishing positive interaction among people of different racial and cultural backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

College has introduced a mandatory course on Democracy, Election and Governance at First year of UG programs and Introduction to Constitution at first year PG programs

Extra and Co-curriclar activities are organized to sensitize the students towards Constitutional values, fundamental rights, duties and responsibilities of citizens of India. The activities like seminar on Human Rights Awareness, Human Values and Professional Ethics and Constitution Day were organised. Such programs promote the values of nationalism and integration among the students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>
7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	

administrators and other stall and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

M.C.E. Society, every year, celebrates Independence day, Republic Day, Shivaji Maharaj Jayanti, Dr. B. R. Ambedkar Jayanti, Mahatama Phule Jayanti and Mohammed Paigambar Jayanti.

The Institution every year celebrates National and International commemorative days by organizing competitions like Women's Day, Women Entrepreneurs in India and Their Contribution to Growth of National Economy, National Voters Day, Human Rights Day and National Unity Day.

The objectives are to raise awareness of the Prime Minister's vision of building a strong and self-reliant India and remind of the sacrifices of our valiant freedom fighters who stood up against the colonizers. Various programs were organized to promote National Integration and Unity.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The college has adopted the following two best practices during the academic year 2022-23. The adopted practices are student centric and ensurethedevelopment of students with respect to curricula and research aptititude.

- 1) Hybrid Mode of Teaching in Covid-19 Situation
- 2) Research Seminars by Staff and Students

The link to the website link is pasted below:https://www.abedainam darcollege.org.in/assets/pdf/Best\_Practices\_and\_Institutional\_Dist inctiveness.pdf

File Description	Documents
Best practices in the Institutional website	https://www.abedainamdarcollege.org.in/ass ets/pdf/Best Practices and Institutional D istinctiveness.pdf
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College focuses towards the education and development of the socially and economically weaker sections of society and minority in particular.

It is surrounded by an underprivileged and middle class

neighbourhood and first come first served admission policy is followed to accommodate first generation learners and students from vernacular medium.

The college informs and guides about various government and nongovernment scholarships. The teachers contribute to poor fund, which is utilized to sponsor the education of needy and deserving students. The management also sponsors the fees of needy students. The three parallel earn and learn schemes are run by the college to accommodate the large number of students that apply for the same.

College provides English language, personality development and bridge courses to ensure the growth of students from vernacular medium. Under the CBCS, eight extra credits are offered through variety of activities to facilitate overall development. Staff members have instituted awards for meritorious students. Parents' teachers meetings are organized and challenges like early marriage and post-marriage opposition to further studies are addressed.

The college has adopted technology based methods of teaching and learning and efforts are taken to provide the students with latest information technology faculties.

File Description	Documents
Appropriate link in the institutional website	https://www.abedainamdarcollege.org.in/ass ets/pdf/Best_Practices_and_Institutional_D istinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Upgradation of Examination Software
- Introduction of Honours Degree in Arts, Science and Commerce
- Introduction of New PG Courses
- Introduction of Interdisciplinary Ability Enhancement Credit Course
- Enhance E-Content Development