

15/06/2018

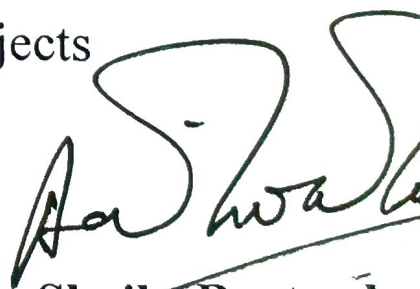
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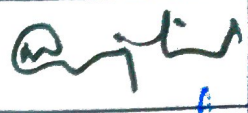
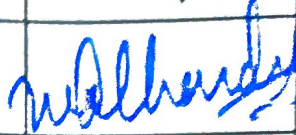

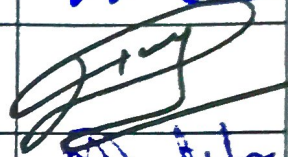


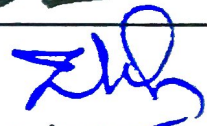
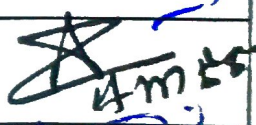

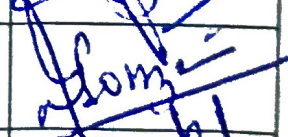

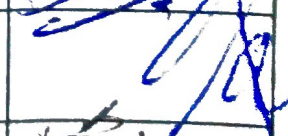

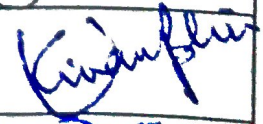

A meeting of the IQAC committee members is scheduled on **Wednesday, 20/06/2018** in the multimedia room at **12.00 noon**.

Agenda

- 1) Review of NAAC Preparation
- 2) Planning of 1st Term activities
- 3) Academic Calendar + CIE
- 4) Constitution of Committees
- 5) AQAR of previous academic year
- 6) Seminar & conference /Research projects
- 7) Library automation

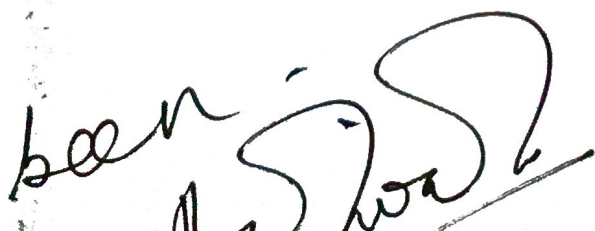

Mrs. Gauri Devasthale
(IQAC Co-ordinator)


Dr. Shaila Bootwala
(Principal)

Sr.No	Name of Staff	Designation	Sign
1.	Dr. Yusufi Mujahid	Science Faculty representative	
2.	Dr. M.A Lokhandwala	Arts Faculty representative	
3.	Dr. M.G.Mulla	Comm. Faculty representative	
4.	Dr. Kailas Doke	CEO	
5.	Ms.Nusarat Shaikh	Convenor, ICC	
6.	Mr.Aslam Momin	I/C Librarian	
7.	Ms. Zulekha Khan	O.S	
8.	Mr. Ameen Patel	Accounts	
9.	Ms. Farzana Shaikh	Alumni	
10.	Ms .Jovia D'Souza	Alumni	
11.	Ms. Mehraj Shaikh	Alumni	
12.	Mr. Irfan Shaikh Management Representative	Jt. Secretary MCE Society	
13.	Ms.Mumtaz Sayyed Local Society Representative	Vice Chairman, Muslim Bank	
14.	Ms.Kiran Bhise	Employer	
15.	Nagma Syed	Student Representative	

Minutes of Meeting

1. A review of the Progress of NAAC work was taken. The NAAC office asked for revision in PTV dates. Dates in last week of August and first week of September have been given.
2. It was decided that IQAC will collect Academic calendar, CIE schedule and individual timetable of their staff and the Lab/classroom timetable from all the departments. IQAC will follow up on compliance of academic Calendar and CIE schedule.
3. A format for Collection of reports and documents of Activities conducted to be prepared and mailed by IQAC to all HOD
4. AQAR for previous was compiled and finalised. It will be placed in the upcoming CDC.
5. Online Applications for QIP and National/International seminars/conferences to be submitted on time.
6. Administrative and academic committees were constituted.
7. Library software to be augmented as and when required.

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Attendance

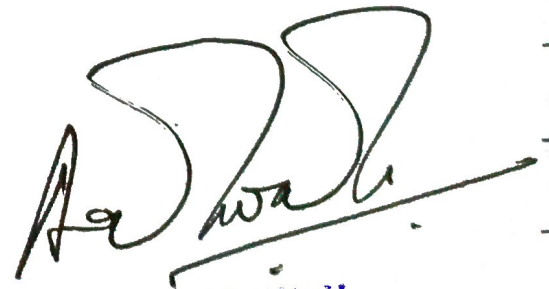
Sr.No	Name of Staff	Designation	Sign
1	Dr. Shaila Hootwala	Principal	
2	Mrs. Chant Devnathale	H/O Coordinator	
3	Dr. Yusuf Mujahid	Science Faculty representative	
4	Dr. M A Lokhandwala	Arts Faculty representative	
5	Dr. M G Mulla	Comm. Faculty representative	
6	Dr. Kailas Dake	CEO	
7	Ms. Nusrat Shaikh	Convenor, ICC	
8	Mr. Aslam Momin	IC Librarian	
9	Ms. Zulekha Khan	OS	
10	Mr. Ameen Patel	Accounts	
11	Ms. Farzana Shaikh	Alumni	
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13	Ms. Mehraj Shaikh	Alumni	
14	Mr. Irfan Shaikh Management Representative	Jt. Secretary MCE Society	
15	Ms. Muntaz Sayyed Local Society Representative	Vice Chairman, Muslim Bank	
16	Ms. Kiran Bhise	Employer	
17	Nagma Syed	Student Representative	

Action Taken Report

1. The NAAC office finalised dates as 30th and 31st August 2018 for the Peer team visit.
2. Head of all the departments submitted the academic Calendar and CIE schedule to IQAC which was then compiled and uploaded on the website.
3. IQAC prepared the format for documentation of various activities which was mailed to all the departments.
4. AQAR was approved by the CDC. It was sent to NAAC.
5. Online applications for Seminars and conferences were submitted.
6. The various committees helped in smooth administration.
7. Library is fully automated with latest version of ERP software.


Coordinator

Internal Quality Assurance Cell
Abeda Inamdar Senior College.


Principal
ABEDA INAMDAR SR. COLLEGE
CAMP, PUNE 411 001.

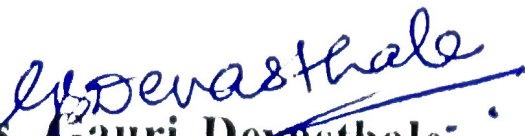
29/09/2018

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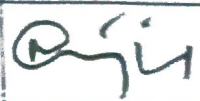


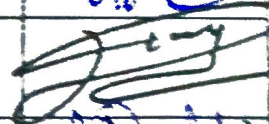


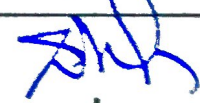




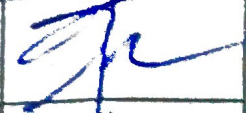



A meeting of the IQAC committee members is scheduled on **Wednesday, 03/10/2018** in the multimedia room at **12.00 noon**.

Agenda

- 1 Review of NAAC visit
- 2 Felicitation of IQAC core committee
- 3 Planning of Celebration Program
- 4 Review of 1st Term activities
- 5 FDP for counselling and mentoring
- 6 Internal academic audit by Principal
- 7 New format of ARAR
- 8 Appointment of new Criteria Heads


Mrs. Gauri Devasthale
(IQAC Co-ordinator)


Dr. Shaila Bootwala
(Principal)


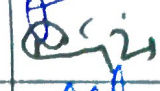
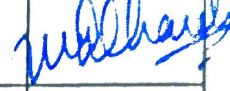

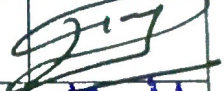






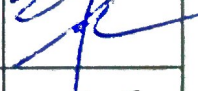


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2.	Dr. M.A Lokhandwala	Arts Faculty representative	
3.	Dr. M.G.Mulla	Comm. Faculty representative	
4.	Dr. Kailas Doke	CEO	
5.	Ms.Nusarat Shaikh	Convenor, ICC	
6.	Mr.Aslam Momin	IC Librarian	
7.	Ms. Zulekha Khan	O.S	
8.	Mr. Ameen Patel	Accounts	
9.	Ms. Farzana Shaikh	Alumni	
10.	Ms .Jovia D'Souza	Alumni	
11.	Ms. Mehraj Shaikh	Alumni	
12.	Mr. Irfan Shaikh Management Representative	Jt. Secretary MCE Society	
13.	Ms.Mumtaz Sayyed Local Society Representative	Vice Chairman, Muslim Bank	
14.	Ms.Kiran Bhise	Employer	
15.	Nagma Syed	Student Representative	

Minutes of Meeting

1. An overview of the NAAC visit was given by IQAC co-ordinator. The IQAC members congratulated the Principal and staff members for the A Grade.
2. The IQAC core committee members were felicitated.
3. A celebration program was planned on 4.10.2018 followed by dinner.
4. The compliance of academic calendar for first term was discussed.
5. It was decided that Dr. Anjali Kedari will conduct a FDP on counselling and mentoring for staff members.
6. The HODs will contact Principal Madam and decide a suitable date and time for the internal audit of documents related to first term.
7. New format of AQAR should be sent to all the departments to study and prepare for the same.
8. Dr. M. G. Sayyed will be in-charge of criterion V
9. Dr. Wahida Shaikh will be in-charge of criteria VI

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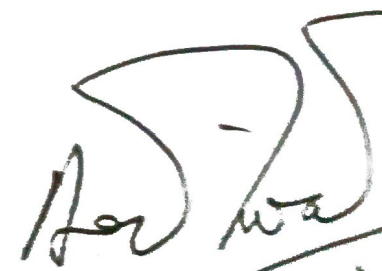
Attendance

Sr.No	Name of Staff	Designation	Sign
1	Dr. Shaila Bootwala	Principal	
2	Mrs. Gauri Devasthale	IQAC Co-ordinator	
3	Dr. Yusufi Mujahid	Science Faculty representative	
4	Dr. M.A Lokhandwala	Arts Faculty representative	
5	Dr. M.G.Mulla	Comm. Faculty representative	
6	Dr. Kailas Doke	CEO	
7	Ms.Nusarat Shaikh	Convenor, ICC	
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14	Dr. Irfan Shaikh Management Representative	Jt. Secretary MCE Society	
15	Ms.Mumtaz Sayyed Local Society Representative	Vice Chairman, Muslim Bank	
16	Ms.Kiran Bhise	Employer	
17	Nagma Syed	Student Representative	

Action Taken Report

1. A grand celebration program was organised on 4.10.18 from 5.00 pm to 7.30 pm followed by dinner. All the staff members were felicitated by the Principal and were given a certificate. Dr. P.A Inamdar presented the Principal with a citation.
2. Dr. Anjali Kedari conducted an FDP on counselling and mentoring for staff members.
3. Principal, Dr. Shaila Bootwala visited all the departments and verified the documents related to first term as per the appointments taken by respective HODs.
4. New format of AQAR was sent to all departments along with the list of documents to be maintained in the files.
5. Dr. M. G. Sayyed and Dr. Wahida Shaikh have taken charge as criteria heads.


Coordinator
Internal Quality Assurance Cell
Dr. P.A. Inamdar Senior College.


Dr. Wahida Shaikh
Internal Quality Assurance Cell
Dr. P.A. Inamdar Senior College.


1/12/2018


Notice

A meeting of the IQAC committee members is scheduled on **Wednesday, 05/12/2018** in the multimedia room at **12.00 noon**.

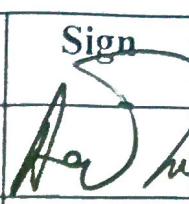

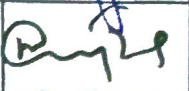
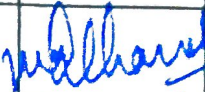
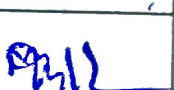
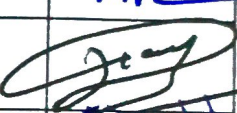






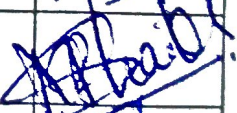




Agenda

1. Planning of 2nd Term activities
2. Data submission for India Today Survey
3. Submission of Block Grant
4. Constitution of Planning board and PIG
5. Applications for FIP
6. Grooming of meritorious students


Mrs. Gauri Devasthale
(IQAC Co-ordinator)


Dr. Shaila Bootwala
(Principal)

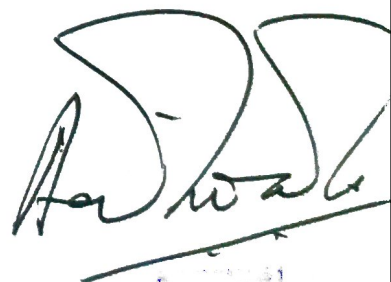
Attendance

Sr.No	Name of Staff	Designation	Sign
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4	Dr. M.A Lokhandwala	Arts Faculty representative	
5	Dr. M.G.Mulla	Comm. Faculty representative	
6	Dr. Kailas Doke	CEO	
7	Ms.Nusarat Shaikh	Convenor, ICC	
8	Mr.Aslam Momin	I/C Librarian	
9	Ms. Zulekha Khan	O.S	
10	Mr. Ameen Patel	Accounts	
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13	Ms. Mehraj Shaikh	Alumni	
14	Dr. Irfan Shaikh Management Representative	Jt. Secretary MCE Society	
15	Ms.Mumtaz Sayyed Local Society Representative	Vice Chairman, Muslim Bank	
16	Ms.Kiran Bhise	Employer	
17	Nagma Syed	Student Representative	

Action Taken Report

1. All activities were conducted as per Planning of 2nd Term.
2. International conference, State level workshops and other programs were organized.
3. Data for India Today survey was submitted by IQAC with help of faculty in-charges.
4. Proposals of DST FIST 0-Level was accepted by DST for grants of Rs. 90 Lac.
5. Proposal for Block Grant was submitted.
6. Two faculty members are preparing proposal to apply for leave under FIP.
7. The departments have prepared schedule for special coaching of meritorious students.


Coordinator
Quality Assurance Cell
Ambedkar Senior College.


HEAD OF INSTITUTION
AMBEDKAR SENIOR COLLEGE
CHITRAKOOT-411 001.


10/04/2019

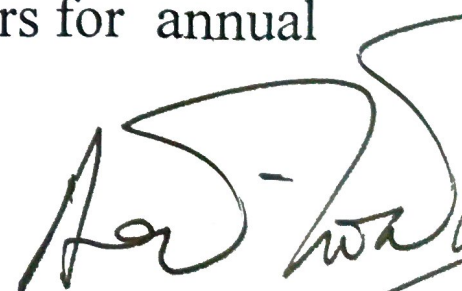
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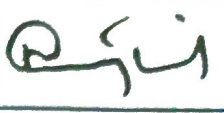
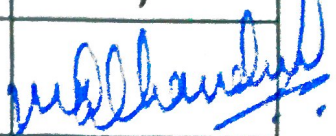


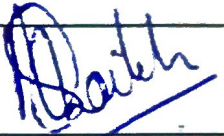





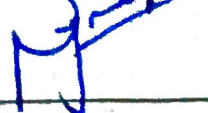
A meeting of the IQAC committee members is scheduled on **Wednesday, 17/04/2019** in the multimedia room at **12.00 noon**.

Agenda

- 1 Review of second term activities
- 2 Audit by parallel heads and external expert
- 3 Self appraisal forms: Teaching and Non teaching
- 4 Submission of workload for next year
- 5 Registration of new Alumni
- 6 Completion of SPPU audits- NSS, SWO and QIP etc.
- 7 Updation of BCUD profile by teachers for annual college report

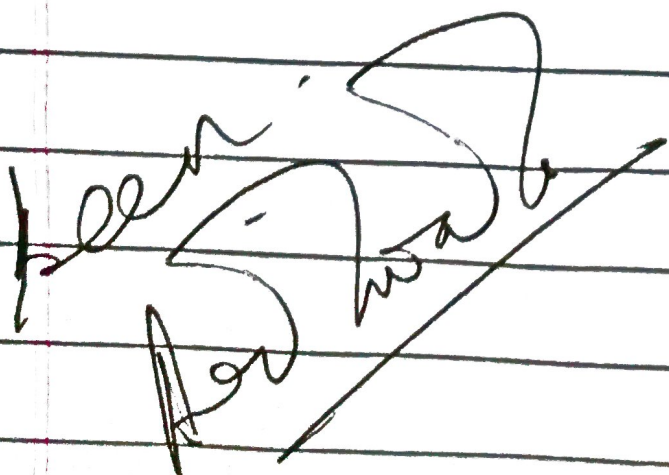

Mrs. Gauri Devasthale
(IQAC Co-ordinator)


Dr. Shaila Bootwala
(Principal)

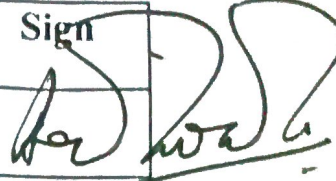
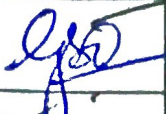

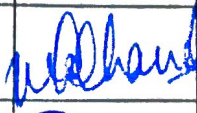

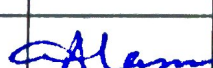
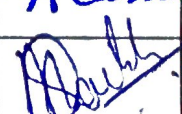




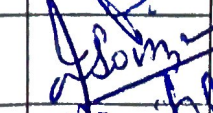





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13.	Ms.Mumtaz Sayyed Local Society Representative	Vice Chairman, Muslim Bank	
14.	Ms.Kiran Bhise	Employer	
15.	Nagma Syed	Student Representative	

Minutes of Meeting

1. A review of all the activities conducted in second term was taken. Progress of AQAR for the academic year 2018-19 was reported by IQAC.
2. The progress of Internal and External Audit was discussed.
3. HODs were advised to collect Self Appraisal Forms of Teaching and Technical Staff Members. They were asked to submit workload and requirement for the next academic year.
4. Status of Registration of New Alumni was reported.
5. It was reported that SPPU audits of NSS, SWO and QIP have been completed.
6. Teachers were advised to keep their BCUD Profile updated.

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Attendance

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16	Ms.Kiran Bhise	Employer	
17	Nagma Syed	Student Representative	

Action Taken Report

1. AQAR 2018-19 was uploaded on NAAC Portal.
2. Internal and External Audit were completed.
3. Self Appraisal Forms of Teaching and Technical Staff Members and workload were submitted by all the departments.
4. Registration of New Alumni was completed.
5. BCUD Profiles of all the staff members are complete.


Coordinator

Internal Quality Assurance Cell
Abeda Inamdar Senior College.



PRINCIPAL
ABEDA INAMDAR SR. COLLEGE
CAMP, PUNE-411 001.